George Fox University

Academic Handbook

2022-23

GEORGE FOX
UNIVERSITY

Be Known

GEORGE FOX UNIVERSITY

2022-2023 Academic Handbook

UNIVERSITY CATALOG INFORMATION **2**

ACADEMIC POLICIES **4**

ACADEMIC RECORDS 5
Student Name *7*
Student Legal Sex Designation *8*
ACADEMIC STANDING 9
Academic Honesty *10*
Dean's List *12*
Satisfactory Academic Progress and Eligibility *13*
Academic Warning, Probation, Suspension, and Dismissal for Undergraduate Students *16*
Academic Warning, Probation, Suspension, and Dismissal for Graduate Students *18*
ENROLLMENT 20
Class Attendance *21*
Course Numbering System *22*
Enrollment Status *23*
Final Examinations *24*
Leave of Absence *25*
Official Withdrawal from the University *26*
Off-Campus Study *28*
Readmission Following Withdrawal *29*
Registration *30*
Sessions and Credits *31*
Specialty Enrollment Opportunities *32*
Student Classification *35*
Waitlisting Policy *37*
GRADING SYSTEM 38
Appeal of Grades *40*
Auditing Classes *41*
Graduation Honors *42*
Incomplete Grade Policy *43*
Pass/No Pass Registration Option *44*
GRADUATION 45
Application for Graduation *46*
Commencement *49*
TRANSFER OF CREDITS 51
Alternative Credit *55*

LEGAL COMPLIANCE **57**

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) 59

STUDENT FINANCE **63**

ACADEMIC PERSONNEL **66**

BOARD OF TRUSTEES 67
EXECUTIVE LEADERSHIP TEAM 69
FACULTY DIRECTORY 70

University Catalog Information

The George Fox Academic Handbook is meant to be a tool for successful experiences at George Fox University.

Portions of this handbook apply only to traditional undergraduate students enrolled in programs of study offered on the Newberg campus.

The current edition supersedes and replaces all previous editions and versions. While every effort is made to ensure the accuracy of the information in this handbook, **in no sense is it to be considered a binding contract, and it may be changed by action of appropriate bodies within the university.** Generally, changes to the Academic Handbook are made public and available upon their implementation.

Statement of Faith

Since its founding in 1891, George Fox has remained an intentionally Christ-centered institution.

Read our statement of faith

Mission, Vision & Values

George Fox University, a Christ-centered community, prepares students spiritually, academically, and professionally to think with clarity, act with integrity, and serve with passion.

Learn more about our mission, vision and values

Standards of Conduct

When enrolling at George Fox University, students agree to respect the expectations and appointed leadership of the institution. All expectations are designed to allow the fullest liberty consistent with efficient work, while at the same time promoting the welfare of the entire campus community.

The university admits students with the understanding they will comply with these expectations in every respect and conduct themselves as responsible citizens. All students are expected to uphold certain standards of behavior, which includes conforming to state and local laws.

Any student whose behavior is dishonest, destructive, unethical or immoral, or whose conduct is detrimental to the total welfare of the community, shall be subject to disciplinary action that may warrant appropriate consequences, with the most severe possibly resulting in suspension or dismissal.

In accordance with Christian convictions honoring the body as the temple of the Holy Spirit, the university community accepts a lifestyle that forbids immoral sexual behavior and the use, possession or distribution of illegal drugs. Obscene or pornographic materials or literature, including pornography via the Internet, also are unacceptable. Students are expected to maintain these lifestyle standards both on and off campus.

Responsibilities and expectations for traditional undergraduate students can be found in the Student Handbook.

Students agree to abide by any policies and standards of conduct outlined in their program's student handbook.

Communications Statement

Official Communication

All students at the university are issued a university email address that is active during the student's time at the institution. Information communicated via email is considered official correspondence from the institution, and students are responsible for all information communicated in this manner.

The university strives to communicate effectively through a variety of media. Students are expected to frequently check their campus mail boxes, their personal George Fox email, and *The Daily Bruin*. These contain important information and deadlines for students.

As a student it is your responsibility to regularly access and follow through with pertinent information in these different forms of communication. Our goal is to help you have an amazing experience at George Fox, and we want you to have the important information that will assist you in your journey.

All incoming students are signed up to receive *The Daily Bruin*.

Academic Policies

-
- Academic Records
    - # Student Name
    - # Student Legal Sex Designation
- Academic Standing
    - # Academic Honesty
    - # Dean's List
    - # Satisfactory Academic Progress and Eligibility
    - # Academic Warning, Probation, Suspension, and Dismissal for Undergraduate Students
    - # Academic Warning, Probation, Suspension, and Dismissal for Graduate Students
- Enrollment
    - # Student Classification
    - # Enrollment Status
    - # Registration
    - # Class Attendance
    - # Waitlisting Policy
    - # Specialty Enrollment Opportunities
    - # Final Examinations
    - # Off-Campus Study
    - # Leave of Absence
    - # Course Numbering System
    - # Readmission Following Withdrawal
    - # Official Withdrawal from the University
    - # Sessions and Credits
- Grading System
    - # Graduation Honors
    - # Incomplete Grade Policy
    - # Appeal of Grades
    - # Auditing Classes
    - # Pass/No Pass Registration Option
- Graduation
    - # Application for Graduation
    - # Degree/Certificate Conferral
    - # Commencement
- Transfer of Credits
    - # Alternative Credit

Academic Records

Student Records

The Office of the Registrar maintains student registration for classes, degree audit information, and grades. Students may change their academic majors and advisors and order transcripts through this office.

Privacy is maintained with respect to student records. Unless a student gives written permission, access to these records is limited to university faculty and staff on a need-to-know basis. Unless a student directs otherwise in writing, transcripts may be released to other educational institutions to which a student may be applying without the student's consent.

FERPA

The university complies fully with the Family Educational Rights and Privacy Act of 1974 (FERPA) as amended. Students who believe they have been treated unfairly in relation to their student records may file a complaint with the Secretary of Education concerning alleged violations of FERPA by the university or its personnel.

The law provides students the right to inspect and review information contained in their education records, to challenge the contents of their education records, to have a hearing if the outcome of the challenge is unsatisfactory, and to submit explanatory statements for inclusion in their files if they feel the hearing panel's decisions are unacceptable. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

Directory Information

At its discretion, George Fox University may provide "directory information" in accordance with the provisions of the Family Educational Rights and Privacy Act (FERPA).

Students may restrict the release of their directory information to third parties by annually submitting a signed and dated statement available from the registrar's office within the first two weeks of the semester. Otherwise, all photographs and information listed on the web page linked above are considered as "directory information" according to federal law. Non-directory information, notably grade records, are released to third parties only on written request of the student, or otherwise required by law (e.g., subpoena).

Review of Student Records

The registrar's office at George Fox University has been designated by the institution to coordinate the inspection and review of procedures for student education records, which include admission, personal and academic files, and academic, cooperative education, disciplinary records, and placement records. Students wishing to review their education records must give a written request to the registrar listing the item or items of interest. Only records covered in the act are made available within 45 days of the request.

Education records do not include student health records, employment records, alumni records, or records of instructional, administrative, and educational personnel that are the sole possession of the maker and are not accessible or revealed to any individual except a temporary substitute. Health records, however, may be reviewed by physicians of the student's choosing.

Students may not inspect and review the following as outlined by the act: financial information submitted by their parents; confidential letters and recommendations associated with admission, employment or job placement, or honors to which they have waived their rights of inspection and review; or education records containing information about more than one student, in which case the institution permits access only to that part of the record that pertains to the inquiring student.

Academic Appeal Procedure

Certain criteria for appealing decisions made by a professor or committee are presented elsewhere throughout this handbook. In all other situations for which a formal appeal process is not specified, an appeal should first be directed to the department chairperson or program director. If the student is not satisfied with the decision given by the chairperson or director, he or she may then appeal to the school dean by filing a written statement of particulars. The dean will confer with the individuals involved and seek a satisfactory resolution of the problem. If the problem cannot be solved in this manner, the dean may make a decision on the matter, or, at his or her discretion, may refer it to the university provost for a ruling.

Please see the following policies for more information about Student Records

- Student Name
- Student Legal Sex Designation

Student Name

George Fox requires students to use their legal names in university data systems. This ensures that enrollment verifications, transcripts and diplomas all reflect the legal name for each student.

Diploma Name

The university recognizes that a diploma is an official document signifying the completion of a student's education. As such, this document must reflect the legal name of a student. Some variations are allowable based on student preference (i.e., inclusion of middle name or initial, suffixes). Nonetheless, the name placed on the diploma must reflect an acceptable form of the student's legal name **at the time of degree conferral.** Diplomas for previously conferred degrees will be reprinted upon request following a legal name change (previous diploma must be relinquished).

Preferred Name for University Communications

The university does encourage the use of a preferred first name (a.k.a., nickname) so we can better personalize our communication. Students can update preferred names in MyGeorgeFox.

ID Card Name

The student ID card is considered an official document and, as such, must display the student's legal name. Therefore, the use of a preferred first name (a.k.a., nickname) on a student's ID card is not possible.

Name Changes

We recognize that, occasionally, it is necessary to change one's legal name. Students can request a name change through the registrar's office. George Fox University requires that a student present a Social Security card displaying the new name to the staff in the registrar's office. Upon verification, staff will update a student's name in the data system for use throughout the university.

Student Legal Sex Designation

Student Legal Sex

George Fox University requires students to use their legal sex in university data systems. George Fox University is required to collect this data in order to comply with federal reporting, including IPEDS reporting, student employment, international student status, and the granting of federal financial aid.

If you are an employee or federal aid recipient your designation must match your sex designation with the Social Security office. If you are an international student your designation must match the sex designation on your passport.

Gender/gender identity are not currently recorded in the university's data system.

Sexual orientation and gender identity are protected under the university's Discrimination and Harassment Policy.

Legal Sex Changes

Recognizing that it may be necessary to change one's legal sex designation, students can request a legal sex designation change through the registrar's office. George Fox University requires that a student provide a copy of a court order, current passport, or proof from the Social Security Administration showing the new legal sex designation. Upon verification, staff will update a student's legal sex designation in the data system for use throughout the university.*

Legal sex designation changes for alumni should be directed to Alumni Relations.

Legal sex designation changes for employees should be directed to Human Resources.

Glossary of Terms

Gender/Gender Identity[1] : One's internal sense of being male, female, neither of these, both, or other gender(s).

IPEDS: Integrated Post-Secondary Education Data System used by the National Center for Education Statistics to collect and analyze data related to education in the U.S.

Legal Sex Designation: The sex that is indicated on government-issued ID, such as a passport, driver's license or social security registration.
**While the name of the data system field is "gender", what is being recorded is legal sex designation.*

Sex[2]: Refers to a person's biological status and is typically categorized as male, female, or intersex.

[1] LGBTQI Terminology. LGBT Resource Center at UC Riverside 2003-2004.

[2] Definition of Terms: Sex, Gender, Gender Identity, Sexual Orientation. American Psychological Association.

Academic Standing

Academic standing pertains to student status with the institution. All students at George Fox have specific academic expectations for which they are responsible. Eligibility for certain activities, financial aid and continuation as a student at the university is dependent on student standing.

Good Standing

Students are considered to be in good standing with the university unless placed on academic or disciplinary probation (as outlined in the discipline sanctioning process). Not being in good standing may affect a student's participation in specific curricular or co-curricular activities. In addition, certification of good standing is not possible if a student is under academic or disciplinary probation or suspension.

Please see the following policies for more information about academic standing

- Academic Honesty
- Dean's List
- Satisfactory Academic Progress and Eligibility
- Academic Warning, Probation and Dismissal - Undergraduate Students
- Academic Warning, Probation and Dismissal - Graduate Students

Academic Honesty

It is assumed that all students at George Fox University will endeavor to be honest and of high integrity in all matters pertaining to university life. A lack of respect and integrity is evidenced by cheating, fabricating, plagiarizing, misuse of keys and facilities, removing books and other property not one's own, defacing and altering property, and disrupting classes.

Cheating is defined as intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise. It is assumed that whatever work is submitted is the student's own work and is new work for that course. Fabrication is defined as intentional and unauthorized falsification or invention of any information or citation in an academic exercise or form. Plagiarism is defined as representing the words or ideas of another as one's own in any academic exercise. One who facilitates any of the above is equally responsible with the primary violator.

Penalties may include restitution, a failing grade on an individual paper or exam, loss of campus position or employment, a failing grade for the course, disciplinary probation, suspension, or dismissal. The Office of Academic Affairs handles academic dishonesty issues in conjunction with the Office of Student Life.

Academic Honesty Policy Violations Process

1. ### Faculty Member Communicates with Student

   A faculty member who suspects an academic honesty violation will attempt to communicate with the student about their suspicion within five working days of discovering the violation. This communication will preferably occur in a face-to-face meeting, although video conferencing, a phone call, or an email exchange are alternatives if a meeting is impractical.

2. ### Penalty Assessed

   If after this meeting the faculty member determines that it is more likely than not that an academic honesty violation has occurred, they will assess a penalty, communicate this penalty to the student, and report the policy violation to the Office of Academic Affairs. AAO will keep a copy of the report in a special file for that student.

3. ### Repeat Offenses

   Upon receipt of a report submission, the Office of Academic Affairs will consult its records to determine whether this is a first offense in the student's career at George Fox University. If it is a first offense, the sanction imposed by the faculty member will generally be the only penalty.

   The dean will send the student a letter describing the offense, the penalty, and the procedure for appeal, should the student wish to pursue an appeal. AAO will keep a copy of the report in a special file for that student.

   If it is a repeat offense, the faculty member, department chair and relevant dean will be informed. For repeat offenses, the dean may impose additional sanctions, extending beyond the affected course.

4. Appeals

After receiving a copy of the dean's letter, students have five working days to appeal the matter to the relevant dean. The appeal needs to be recorded on the **Academic Appeal by Student form available here** which is received by academic affairs and is shared with the faculty member and dean.

5. Review by Dean

The dean will conduct a comprehensive review of the assembled evidence and may gather additional evidence. He/she will determine if it is more likely than not that an academic dishonesty violation occurred and whether the imposed penalty was reasonable. He/she will communicate a decision in writing to the student, which may include allowing the penalty to stand, modifying the penalty, or granting the appeal and revoking the penalty.

6. Appeals Board

The student or faculty member may request a hearing with the Appeals Board. The student or faculty member must submit a written appeal within five working days after receipt of the written decision from the college dean.

The Academic Appeals Board will then meet to hear the appeal and determine whether it is more likely than not that an academic dishonesty violation occurred and whether the penalty originally assessed or modified by the dean (if applicable) is reasonable. The board will communicate its determination in writing to the college dean, department chair, faculty member and student. The board's decision is final.

Dean's List

Traditional undergraduate students who achieve and maintain a 3.5 grade point average or above on 12 or more hours of graded work completed by the end of the semester are eligible for the dean’s list for that semester.

Student information noting the accomplishment is submitted to each student's hometown newspaper by the university. The student's home address provided in MyGeorgeFox is used to determine the appropriate newspaper that provides coverage for the hometown. Information is submitted to newspapers following the submission of grades by faculty after the conclusion of the semester.

Students will receive an email with notification from the university once the information is sent to the newspaper.

Satisfactory Academic Progress and Eligibility

Students are expected to maintain satisfactory academic progress. Satisfactory academic progress toward a degree as a full-time student is defined as completion at a rate not to exceed 150 percent of the published length of the program.

GPA Requirement by Degree

Degree	Published Length (years)	150% (years)	Minimum GPA
BA	4.0	6.0	2.00
BFA	4.0	6.0	2.00
BS	4.0	6.0	2.00
BSAT	4.0	6.0	2.00
BSW	4.0	6.0	2.00
EdS in Administrative Leadership	3.0	4.5	3.00
EdS in School Psychology	3.0	4.5	3.00
EdS in Teacher Leadership	2.0	3.0	3.00
MA in Clinical Mental Health Counseling	3.0	4.5	3.00
MA in Clinical Psychology	2.0	3.0	3.00
MA in Education	2.0	3.0	3.00
MA in Intercultural Studies	2.0	3.0	3.00
MA in Marriage, Couple, Fam Counseling	3.0	4.5	3.00
MA in Ministry	3.0	4.5	3.00
MA in School Counseling	3.0	4.5	3.00
MA in Social and Behavioral Studies	3.0	4.5	3.00
MA in Spiritual Direction	2.0	3.0	3.00
MATS	3.0	4.5	3.00
MDiv	4.0	6.0	3.00
MEd	3.0	4.5	3.00
MAT	1.5	2.25	3.00

MAT (with SPED endorsement)	2.5	3.75	3.00
MAT (with other endorsement)	2.0	3.0	3.00
MBA (full time program)	1.0	1.5	3.00
MBA (part time program)	2.0	3.0	3.00
MMSc	2.0	3.0	3.00
MSW	2.0	3.0	3.00
MSW (advanced standing)	1.0	1.5	3.00
DBA	4.0	6.0	3.00
DMin	3.0	4.5	3.00
DPT	3.0	4.5	3.00
EdD	3.0	4.5	3.00
PsyD	5.0	7.5	3.00

Undergraduate Student GPA Requirements

Undergraduate students need to maintain a cumulative GPA of 1.7 (1-15 hours), 1.8 (16-31 hours), 1.9 (32-47 hours), and 2.0 thereafter. In any case, students entering their third calendar year must be at 2.0 or higher to be maintaining satisfactory academic progress. The standard for satisfactory academic progress for students attending at a less than full-time rate will be adjusted based on the rate of enrollment.

Students who do not maintain satisfactory academic progress will generally not be eligible for financial aid. For additional information on the impact of satisfactory academic progress on financial aid, see Financial Aid Satisfactory Academic Progress. In addition, their academic standing will be affected as described in the Probation section.

Academic Good Standing for Athletics

To remain in good academic standing, a student must not be on academic probation and must have successfully completed at least 24 semester credits during the two most recent semesters. Summer semester classes (taken at George Fox or taken at another institution and meeting transfer requirements) can be included in this total as a trailer to the previous spring semester.

Student-athletes must maintain enrollment in a minimum of 12 semester credits each semester. If, at any time in the semester, a student drops or withdraws from enough credits to go below 12 graded units (which can include pass/no pass classes), they are immediately ineligible and may not participate (practice or compete) in intercollegiate athletics.

Students must be in good standing and maintain satisfactory academic progress to be eligible to compete in intercollegiate athletics sponsored by the university. Students who are not in academic good standing or maintaining satisfactory academic progress may

be elgible to practice in intercollegiate athletics as determined by athletic department administration. See the Student Athlete Handbook for further details.

See the University Catalog for warning, probation and suspension policies.

Eligibility for Cocurricular Activities

To be eligible for student government positions, a student must maintain a GPA of 2.25 or higher.

In order to participate in cocurricular performances and activities in drama and music, students must remain in good academic standing; see the University Catalog for warning, probation and suspension policies. Students must not be on academic probation and must have successfully completed at least 24 semester credits during the two most recent semesters. Summer semester classes (taken at George Fox or taken at another institution and meeting transfer requirements) can be included in this total as a trailer to the previous spring semester.

Graduate Student GPA Requirements

Graduate students should receive no grade lower than a B in designated graduate courses (see relevant program guide for a list of these courses). If students do not meet this standard, they must retake the course or courses and perform at a B level or better.

Academic warning, probation or suspension may also be issued to graduate students for the following reasons:

- A grade of C in more than six hours of coursework
- A grade of D or F in any course
- A failing (no pass) grade in practica/internship
- A semester GPA below 3.0 for two consecutive semesters
- Failure to retake a course in a timely manner as specified by the school dean

The standard for satisfactory academic progress for students attending at a less than full-time rate will be adjusted based on the rate of enrollment.

Seminary Student GPA Requirements

Seminary students should receive no grade lower than a C- in program coursework. Students who do not meet this standard must retake the course or courses and perform at a C- level or better.

Academic warning, probation or suspension may also be issued to graduate students for the following reasons:

- A grade of C in more than six hours of coursework
- A grade of D or F in any course
- A failing (no pass) grade in practica/internship
- A semester GPA below 3.0 for two consecutive semesters
- Failure to retake a course in a timely manner as specified by the school dean

The standard for satisfactory academic progress for students attending at a less than full-time rate will be adjusted based on the rate of enrollment.

Academic Warning, Probation, Suspension, and Dismissal for Undergraduate Students

Academic Warning

Whenever the GPA for a given semester is below 2.0, but the cumulative GPA is at or above the required minimum for satisfactory academic progress, the student receives an academic warning. This warning alerts the student to potential difficulties and to potential loss of financial aid eligibility. The student is encouraged to contact his or her academic advisor, who will assist in the development of improved study plans.

Academic Probation

A student is placed on academic probation when his or her cumulative GPA falls below the following standard: 1.7 (1-15 hours), 1.8 (16-31 hours), 1.9 (32-47 hours), and 2.0 thereafter. The standing of probation will be in effect for the subsequent semester with enrollment. The student is given one semester of probation to achieve the above standard, after which a student may be suspended.

Beginning freshmen may be allowed up to three semesters of academic experience before being suspended. Students who are in their third calendar year and later may be given additional semesters of probation rather than suspension if they show a reasonable chance of meeting graduation standards.

For example, a student whose cumulative GPA at the end of spring semester falls below the defined standard would be assigned a standing of academic probation. If the student's next term with enrollment is the following fall semester, the standing of probation would be in effect for the duration of the fall semester. At the end of fall, the student's academic standing would be reevaluated. If the student's cumulative GPA meets the defined standard, the student would return to good standing in the subsequent term with enrollment.

Academic Suspension

A student not making satisfactory academic progress may be suspended. The suspension will be in effect for the duration of the subsequent required semester. After one or more semesters have elapsed, the student may apply for readmission and, if admitted, reenter provisionally. The university may suspend any student who fails to earn a GPA of 1.0 during a semester, regardless of classification or number of hours completed.

Academic Dismissal

A student not making satisfactory academic progress may be dismissed from the university. Students who are dismissed may not apply for readmission to George Fox University. The university may dismiss any student who fails to earn a GPA of 1.0 during a semester, regardless of classification or number of hours completed.

Provisional Admission

A student who is admitted under the George Fox University Academic Success Program will enter with an academic standing of provisional admission. The standing will be in effect for the duration of the student's first semester after admission.

Probational Admission

A student who is readmitted after a suspension will enter with a probationary academic standing of Probational Admission. The probation will be in effect for the duration of the student's first semester after readmission.

Probation and Academic Standing Appeals

Academic actions can be appealed to the Undergraduate Academic Standing Committee or appropriate university authorities. This committee may repeal suspensions of students not making satisfactory academic progress when it deems the failure to be due to exceptional circumstances and judges the student has a reasonable chance to meet graduation requirements.

Appeals are taken to be good faith actions that request reexamination of academic decisions. Appeals must be submitted to the director of Learning Support Services. All appeals must be made within limited time frames depending upon the action being appealed. A successful academic appeal does not necessarily result in a reinstatement of financial aid eligibility.

A student who has lost aid eligibility due to insufficient satisfactory academic progress and who is wishing to appeal to have his or her financial aid reinstated must do so through the Student Financial Services office.

Record of Academic Standing on Transcripts

Academic standings of probation, suspension and dismissal will be recorded permanently on a student's official and unofficial transcripts, noted after the semester in which the standing was earned. Provisional admission will appear on a student's official and unofficial transcripts upon admission or readmission but will be removed from the transcript after the completion of one semester.

Academic Warning, Probation, Suspension, and Dismissal for Graduate Students

Academic Warning

Whenever the GPA for a given semester is below 3.0, but the cumulative GPA is at or above the required minimum for satisfactory academic progress, the student receives an academic warning. This warning alerts the student to potential difficulties and to potential loss of financial aid eligibility. The student is encouraged to contact his or her academic advisor, who will assist in the development of improved study plans.

Academic Probation

A student is placed on academic probation when his or her cumulative GPA falls below a 3.0. The standing of probation will be in effect for the subsequent semester with enrollment. The student is given one semester of probation to achieve the above standard, after which a student may be suspended.

For example, a student whose cumulative GPA at the end of spring semester falls below the defined standard would be assigned a standing of academic probation. If the student's next term with enrollment is the following fall semester, the standing of probation would be in effect for the duration of the fall semester. At the end of fall, the student's academic standing would be reevaluated. If the student's cumulative GPA meets the defined standard, the student would return to good standing in the subsequent term with enrollment.

Academic Suspension

A student not making satisfactory academic progress may be suspended. The suspension will be in effect for the duration of the subsequent required semester. After one or more semesters have elapsed, the student may apply for readmission and, if admitted, reenter provisionally. The university may suspend any student who fails to earn a GPA of 2.0 during a semester, regardless of classification or number of hours completed.

Academic Dismissal

A student not making satisfactory academic progress may be dismissed from the university. Students who are dismissed may not apply for readmission to George Fox University. The university may dismiss any student who fails to earn a GPA of 1.0 during a semester, regardless of classification or number of hours completed.

Provisional Admission

A student who is admitted by exception to regular admission standards will enter with an academic standing of provisional admission. The standing will be in effect for the duration of the student's first semester after admission. If, after their first

semester of enrollment, the student does not meet admission standards they may be administratively withdrawn from the university.

Probational Admission

A student who is readmitted after a suspension will enter with a probationary academic standing of Probational Admission. The probation will be in effect for the duration of the student's first semester after readmission.

Probation and Academic Standing Appeals

Academic actions can be appealed to the Academic Standing Committee or appropriate university authorities. This committee may repeal suspensions of students not making satisfactory academic progress when it deems the failure to be due to exceptional circumstances and judges the student has a reasonable chance to meet graduation requirements.

Appeals are taken to be good faith actions that request reexamination of academic decisions. Submissions must be in writing delivered to the Office of Academic Affairs. All appeals must be made within limited time frames depending upon the action being appealed.

A successful academic appeal does not necessarily result in a reinstatement of financial aid eligibility. A student who has lost aid eligibility due to insufficient satisfactory academic progress and who is wishing to appeal to have his or her financial aid reinstated must do so through the Student Financial Services office.

Record of Academic Standing on Transcripts

Academic standings of probation, suspension and dismissal will be recorded permanently on a student’s official and unofficial transcripts, noted after the semester in which the standing was earned. Provisional admission will appear on a student’s official and unofficial transcripts upon admission or readmission but will be removed from the transcript after the completion of one semester.

Program Specific Requirements

Each graduate program has Academic Standing requirements specific to their program to may be more stringent than what is outlined above. Please see specific program details for more information.

- College of Behavioral Science and Health Professions - Psychology
- College of Business
- College of Education
- Portland Seminary

Enrollment

Please see the following policies for more information about enrollment:

- Class Attendance
- Course Numbering System
- Enrollment Status
- Final Examinations
- Leave of Absence
- Official Withdrawal from the University
- Off-Campus Study
- Readmission Following Withdrawal
- Registration
- Sessions and Credits
- Specialty Enrollment Opportunities
- Student Classification
- Waitlisting Policy

Class Attendance

Class attendance is an important part of the academic process and should be considered both a privilege and a responsibility. The professor of a course has the right to dismiss any disruptive student during any class session. Absences should be taken only for important and necessary reasons.

Attendance Policy

Each student has a responsibility to meet the university's standards in pursuing academic study. The university calendar provides instructional dates for teachers and students; students are expected to attend class regularly for the entire semester.

Arrangements for any absence should be handled between you and your instructor. Students are never "excused' from their course work because of absences. Consult the course syllabus on the policies for making up work because of an illness or other absence. Students should not make travel plans that begin before the end of finals week.

Absence Due to Illness

As soon as an illness is known to affect class attendance or performance, students are expected to contact professors. Documentation of extended illness is issued by the Student Life Office or Health and Counseling Services only to students who have been seen by or contacted the medical staff during their illness and whose illness has prevented class attendance for at least three consecutive days. **Students should contact the Office of Student Life or Health and Counseling Services for assistance.**

Documentation of illness may be necessary for substantiating requests for late withdrawal, etc. as required in the academic petition process.

Course Numbering System

Courses are designed for levels of experience and difficulty, and the course numbering system reflects this.

- Courses numbered 000 to 099 are pre-college courses and carry no credit toward degree requirements.
- Courses numbered 100 to 299 are lower-division level.
- Courses numbered 300 to 499 are upper-division level.
- Courses numbered 500 to 700 are graduate-level courses.
- Courses numbered 900 to 999 are graduate continuing education courses; the credit earned is not applicable to degree requirements, and the courses are repeatable for credit.
- Course numbers ending in 5 (e.g., COMM 305) designate courses that may be pursued for several semesters under the same number, with all credits applicable, within stipulated limits.
- Generally, course numbers ending in 1 and 2 (e.g., CHEM 211, 212) designate courses offered sequentially through the year. Generally, a continuing course may not be entered in the second semester without completing the previous semester or obtaining the permission of the instructor.
- Course numbers ending in 75 designate supervised teaching or field education courses for which application is necessary through the Career & Academic Planning Center. See Field Experience.
- Courses designated 285 and 485 are special classes that may be offered in any department to reflect single-time offerings of visiting professors or group seminars.
- Courses designated 295 and 495 are individualized special study programs not a part of the regular curriculum. Application forms are available from the registrar and, when completed, become a learning contract between the student and the instructor. A student may not be enrolled in more than 4 hours of 295/495 in any regular semester and may not accumulate more than 12 hours of 295/495 for graduation. Additional fee required.
- Course number 490 designates a senior seminar that is completed in one semester; numbers 491 and 492 designate a senior seminar completed in two semesters.
- Many 300- and 400-level courses are offered in alternate years. If a year of offering is stated, it should be assumed that the course will be offered in alternate years only.

Enrollment Status

Full-time student status in all undergraduate degree programs is 12 semester hours. A student need not maintain full-time status but should be aware of the continuous enrollment policy for their program and of the impact of enrollment status on possible financial aid.

Levels of enrollment for undergraduate degree programs are:

- Full time = 12 or more credit hours
- Three-quarter-time = 9-11 credit hours
- Half time = 6-8 credit hours
- Less than half time = less than 6 credit hours

Full-time student status in all graduate (including seminary) degree programs is 8 semester hours. A student need not maintain full-time status, but should be aware of the continuous enrollment policy for their program, and of the impact of enrollment status on possible financial aid.

Levels of enrollment for graduate degree programs and continuing education programs are:

- Full time = 8 or more credit hours
- Three-quarter-time = 6-7 credit hours
- Half time = 4-5 credit hours
- Less than half time = less than 4 credit hours

Some financial aid programs and student housing are limited to those enrolled full time. Generally, only full-time students may represent the university in an official capacity or may hold a major office in a student organization.

International students with some visa types must maintain full-time status to remain in compliance with U.S. immigration regulations. Students can contact the International Student Services office for more information.

Verification of Enrollment

Enrollment verifications serve as proof of student status at George Fox University. Insurance companies, loan agencies, and other organizations may require enrollment verification in order for students to be eligible for certain benefits. The registrar’s office serves as the coordinator of enrollment information for the university.

George Fox University coordinates submission of enrollment data with the National Student Clearinghouse, which communicates student enrollment data directly with lenders. In most cases, loan verifications documents are not necessary since the Clearinghouse will communicate information directly to lenders.

Students who need an enrollment verification certificate can also download one personally via MyGeorgeFox in the Student Resources section under Verifications.

Final Examinations

Students are required to take final examinations as specified in course syllabi. The final examination schedule covers the last four days of each semester. The schedule is available through the registrar's office website.

Finals for evening classes take place during finals week, on the evening the class has been held. The entire last week of each semester will be kept free of institutionally sanctioned extracurricular activities, with the exception of prescheduled intercollegiate athletics events.

Students wishing to apply for change of final exam time must do so via the form available in the registrar’s office by the end of the 10th week of classes.

Leave of Absence

Traditional undergraduate students may take a maximum of one semester leave from the university before being officially withdrawn, after which time readmission is necessary to return to coursework.

The Adult Degree Program and graduate programs allow up to one year leave before the student is withdrawn (some programs may have more strict guidelines on the use or length of leaves of absence). Students who desire a leave of absence must officially notify the registrar's office by completing the online Withdrawal/Leave of Absence form located in MyGeorgeFox (login required) under the Student Resources section, under University Forms.

Leaves of absence for traditional undergraduate students must be approved by student life and the registrar's office. Leaves of absence for graduate and Adult Degree Program students must be approved by their program director.

Completion of the official leave of absence process allows students continued access to their university email account and MyGeorgeFox. Students remain admitted to their original program of study and are not required to be readmitted through the admissions office (unless exceeding the allowable time limits for a leave of absence for their program).

Return From Leave of Absence

Return from a leave of absence may require notification to registrar's office staff to be able to register for classes for the semester of return. Following a return from a leave of absence, students will still complete program requirements as established in the university catalog in effect at the time they were admitted to the institution. Students who are readmitted to the university following withdrawal must complete the program requirements as established in the university catalog in effect the semester of readmission.

Official Withdrawal from the University

To officially cease enrollment at George Fox University either during or at the end of a semester/enrollment period, the student must notify the registrar's office of their departure via the online Withdrawal/Leave of Absence form located in MyGeorgeFox (login required) under the Student Resources section, under University Forms. Any other means of communication to the university is not considered official notification. The official withdrawal date is the date on which the student submits the Withdrawal/Leave of Absence form.

As an alternative to officially withdrawing from the university, students may instead take a leave of absence.

End-of-Semester Withdrawal

If a student withdraws from the university after the end of a semester and before the beginning of their subsequent semester then all future enrollment will be dropped with no grade penalty.

Mid-Semester Withdrawal

If a student withdraws from the university during a semester their class enrollments will be managed based on the university's established rules for the add/drop and withdrawal periods, taking into account session dates. Once the last day of the semester has passed a mid-semester withdrawal is not available and will be processed as an end-of-semester withdrawal. Any student who withdraws from the university mid-semester is not eligible to be readmitted to the institution until the beginning of a subsequent semester.

General Information

Withdrawn students lose enrollment privileges immediately following their withdrawal from the university. These services may include, but are not limited to, email, library, student activities, food service, on-campus housing, health, and other related services associated with enrolled student status.

The student is responsible to return all institutional property to the appropriate office or department, such as library books, keys, athletic equipment, and lab equipment. Students are financially responsible for all items not returned.

The student will be notified by Student Financial Services of financial obligations when the withdrawal calculation is completed. For a copy of or examples of the removal of institutional charges policy, please contact Student Accounts.

Rescind Notification of Intent to Withdraw

If a student wishes to cancel his or her official withdrawal from the institution that student must submit written notification to the registrar's office. This rescinds the student's notification of intent to withdraw. The university reserves the right to deny withdrawal rescindment.

Unofficial Withdrawal

If a student fails to follow the official withdrawal process during a semester and ceases to attend, he or she will be considered to have unofficially withdrawn. Generally the student will be awarded F grades for all courses affected by an unofficial withdrawal. The student will be responsible for all tuition and fees for the semester. For information on impact to financial aid, please contact Financial Aid.

Passive Withdrawal

If a student fails to enroll in a subsequent required semester (based on continuous enrollment requirements for their program) without following the official withdrawal/leave of absence procedure, they will be passively withdrawn from the university and must seek readmission.

Appeal

An appeal of the established withdrawal date is to be submitted in writing to the registrar's office within 60 days from the established withdrawal date.

Off-Campus Study

Students enrolled at George Fox University may enrich their learning experience and in some cases fulfill important requirements for their major or minor by participating in programs both in the U.S. and internationally. Each program has specific eligibility criteria that should be considered when application is made.

Semesters Abroad

George Fox University has approved a number of programs for students to study off-campus for a semester. These programs and the application process are noted in the university catalog. Students must have sophomore standing at the time of application for a semester off campus and must have been enrolled at George Fox University for a full academic year prior to participation.

Students must also be in good standing with the institution and must have a minimum cumulative GPA of 3.00 (3.50 for the Scholars' Semester in Oxford) to apply.

Consortium Visitor Program

George Fox University participates in the Christian College Consortium Exchange, which allows students to attend another member institution, thereby enriching disciplines where personnel and courses may be more limited at George Fox. Forms for application to the exchange program are available in the registrar’s office.

Concurrent Enrollment in Other Institutions

Students who desire to enroll in more than one institution at the same time cannot receive funding from two schools at once. Students may only receive financial aid from the school at which he or she expects to receive a degree, diploma or certificate. The degree-granting school is called the home institution while the other college at which the student is taking classes is the host.

International students must secure permission from the director of International Student Services before enrolling concurrently at another school.

Readmission Following Withdrawal

Readmission after withdrawal from the university requires reapplication through the admissions office, and is subject to the approval of the registrar and/or the director of admissions, and in some cases the dean of students.

Students who readmit following withdrawal are subject to the program requirements of the catalog under which they reenter. In some cases the enrollment manager and department chair(s) may approve that the student remain under their original catalog requirements. Students may petition to remain under their original catalog requirements only after readmission to the university.
For traditional undergraduate students within 10 credits of finishing a bachelor's degree, transfer coursework may be accepted to complete degree requirements under the student's original catalog requirements rather than requiring readmission if the student meets all the following criteria:

- The last semester attended in residence at George Fox University was no more than five years ago.
- The university residency requirement will be met (20 of the last 30 semester hours completed at George Fox).

Registration

Students are required to register for classes and be enrolled prior to attendance. All students are expected to register online, within the time period designated on the university calendar, and to begin classes on the first day. In addition, each student should be aware of the regulations that appear under Course Numbering System.

Adding/Dropping Classes

For traditional undergraduate students, adding a class during the second week of the semester requires the consent of the instructor. A registration change fee will be assessed for all class drops made in the second week of the semester.

The last day to add or drop courses is established on the university calendar but is generally the end of the second week of the semester (a different period exists for classes meeting less than the entire semester).

Responsibility for Schedule Changes

Students are responsible for monitoring their academic record, including verification of registration (adding or removing of any courses as appropriate) at the start of each semester. Any registration change not processed in a timely manner during the add/drop period will necessitate approval through the academic petition process which requires that extenuating circumstances be established for approval.

In addition, any petitions to add or remove academic credit must be submitted within one calendar year following the last day of the semester in question or the petition will not be considered.

Withdrawal from Courses

A student wishing to withdraw from a course must complete the “drop classes” action available in the Manage Classes section in MyGeorgeFox. Without submission of the request, a failing grade will be recorded for all courses involved. Withdrawal from a course is available following the add/drop period and prior to the “last date to withdraw” from the course. The “last date to withdraw” is at the end of the 10th week of the semester (or 10/16ths of the class session for partial term courses).

Withdrawn classes will receive a transcript record of “W,” which does not calculate in a student’s grade point average. Failure to withdraw from a course prior to the last date to withdraw will result in a failing grade or posting of “earned grade” by the course instructor.

Late withdrawal from a course (after the “last date to withdraw”) is available from the end of the withdraw period through the last day of the semester or session by contacting the registrar’s office. This results in a grade of “WF,” which calculates as an “F” (0.00 grade points) in a student’s grade point average, but does indicate that the student attempted to withdraw prior to the last day of the semester or session.

Sessions and Credits

Academic Sessions and Credits

The academic year at George Fox University is divided into two semesters of 16 weeks. In addition, the university operates a summer session that is required for some programs and optional for others.

The unit of credit is the semester hour, represented by 50 minutes of instruction each week for 16 weeks plus two hours of work outside of class each week. One credit unit for prior learning or for courses or classes offered in different formats (hybrid and online courses, intensives, labs, dissertation, etc.) represents the equivalent learning of that of the traditional semester hour (approximately 45 hours of engagement).

Credit for all courses is indicated in semester hours. All student requirements, advancements and classifications are based on these units.

In addition to traditional course formats, some courses are offered online, or partially online (hybrid). Some programs are offered through a cohort model in which small groups of students are enrolled in class together through the entire program.

Credit for Applied Lessons and Ensemble Courses

Credit for applied lessons and ensemble courses is awarded as follows:

- Applied lessons: Students may enroll for either one 30-minute applied lesson per week for .5 credit, or one 60-minute applied lesson per week for 1 credit, with 13 lessons per semester. Although individual applied instructors' studio policies vary, a minimum of three hours practice per week is assumed.
- Ensemble courses: Students may enroll for ensembles for credit as follows:
  - Major ensembles (Concert Choir MUSA125C/325C, Symphonic Band MUSA145B/345B and Chehalem Symphony Orchestra MUSA155/355) may be taken for 0, 1 or 2 credits. These ensembles rehearse between 120 and 300 minutes per week and have substantial involvement outside of class time.
  - Other ensembles may be taken for 0 or 1 credit. These ensembles rehearse less time per week and have less out-of-class involvement.
  - The zero-credit option is available so that students can participate in ensembles and still have it show on their college transcripts.

Specialty Enrollment Opportunities

Field Experience

Field experience, commonly referred to as "internship" or "cultural experience," usually takes place off campus, yet is an integral part of the student's academic experience. Its purpose is to promote personal and career development by integrating classroom study with planned and supervised practical experience in vocational, educational or cultural activities outside the classroom.

Enrollment in field education is an elective option in certain majors or graduate programs and a requirement in others. Students should refer to catalog requirements to determine how field education applies. The program is open to George Fox University students only.

Academic credit may be earned through participation in an approved field experience program. For traditional undergraduate students, two types of off-campus experiences are available: career and cultural. The career-oriented field experience focuses on two levels, which are "exploratory" (275) and "preparatory" (475). These two levels provide opportunity for initial exposure to a career-interest area and for realistic preparation toward a chosen field.

A full-time undergraduate student may register for up to 12 credit hours of field education coursework during one semester. Part-time involvement can generate credit at the same rate as other methods of learning. **Thirty to 45 clock hours per semester are required for one hour of credit.** A maximum of 20 hours may be accumulated in field education between numbers 275, 375, and 475. A maximum of 12 hours between the career-oriented options, 275 and 475, may be applied to a degree (the 12-credit maximum also applies to students earning a second bachelor's degree).

Applications for field experience should be requested through the Career & Academic Planning Center. Applications must be completed, approved by the department chairperson, and submitted to the registrar’s office for enrollment. The vital link to a successful field experience is the faculty sponsor (supervisor) with whom the learning plan is developed and carried out. The program also necessitates a field supervisor at the location of service or employment with whom the faculty sponsor and student interrelate.

Evaluation of the field experience is based upon successful completion of the stated individualized objectives in the learning plan. Field experience is graded pass/no pass.

Special Study

Individualized Study Courses

Courses designated as individualized studies (with course numbers typically ending in X95) are special study programs not a part of the regular curriculum. Such courses entail research or experience in a particular department with the guidance of an instructor.

Undergraduate students may not enroll in more than four individualized study hours in any regular semester and may not accumulate more than 12 individualized study hours toward a degree program.

Independent Study Courses

Required courses in a student's degree program are not routinely approved to be completed by independent study except in extenuating circumstances. Such circumstances include events that could not have been prevented or anticipated by the student and were beyond his or her control. Examples of situations that will not necessarily be considered extenuating include being too busy, employment demands, or a change of the semester of graduation.

Requests to complete a required course by independent study must be approved by the supervising instructor, the department chair/program director, the school dean, and the registrar. Application forms are available from the registrar and, when completed, become a learning contract between the student and the instructor.

Irregular Credit Hour Course Registration

Students must register for the number of hours that are assigned to a course offered during a given semester.
In exceptional cases, a student may be given permission by the registrar's office to reduce the credit hours for a course by one or two credit hours. Reducing the number of credit hours for a course is not a possibility if the purpose is to prevent the student from going over block tuition. The professor must be agreeable to the reduction in credit hours. The professor has the option of requiring the student to complete all course requirements even when less credit is granted. The student's request must be submitted to the registrar's office by the end of the add/drop period for the semester.
In some cases, students may seek to complete additional credit hours directly related to content of a course for which they may be enrolled during a given semester but beyond the number of semester credits for which the course is offered. Rather than creating and registering for a separate special study course, students can, with approval from the course instructor, department chair/program director, and the registrar, add requirements to those already specified for the course (based on the syllabus). Doing so requires that students specify the additional requirements to be completed, means of evaluation, supporting statement from the instructor, and the number of credit hours by which the course registration is requested to be increased. This information must be submitted to the registrar's office by the end of the add/drop period for the semester.

OAICU Cross-Registration

A full-time student (undergraduate) may take one course a semester for no additional tuition (if total credits do not exceed 18 semester hours) at one of the neighboring institutions in the Oregon Alliance of Independent Colleges and Universities (OAICU).

Only courses not available at George Fox campus may be selected. Cross-registration is initiated by application through the registrar's office. Registration requires approval by the registrar at both the host institution and George Fox University.

Cross-Registration Policies

1. Students enrolled full time at the home Alliance institution may be eligible to take a minimum of one undergraduate course per term at another Alliance campus. Exceptions to this policy must have approval of both campus registrars.
2. No additional tuition will be charged for the cross-registered course by either institution, except that:
    a. If the home institution has an "overload" tuition policy it may charge additional tuition if the course is taken on an "overload" basis, or
    b. The host campus may charge special course fees (e.g. laboratory fees) if such fees apply to all students enrolled in the course.
3. Students may not cross-register for a course that is offered on their own campus unless legitimate scheduling conflicts prevent taking it.
4. Approval of both home and host campus registrars is mandatory.
5. Cross-registered students are permitted on a "space available" basis. The host campus has the right to ensure that all of its own students have had an opportunity to enroll before accepting cross-registrants. Further, institutions have the right to exclude cross-registration in certain programs.
6. Students are bound by host campus policies on such matters as auditing, class attendance, grading and add/drop procedures, deadlines, library use, standards of conduct, examinations, parking regulations, etc.
7. Students wishing to drop or withdraw from a cross-registration course must have approval of both home and host campus registrars and complete all appropriate forms, particularly at the host campus.

Registration Procedures

1. Student consults with home campus academic advisor and registrar to determine potential course's appropriateness and applicability to his/her academic program, and to verify course availability and host campus registration deadlines.
2. Student obtains cross-registration form and secures signature from home campus registrar and is responsible for completing all items. Student then carries form to host campus registrar, secures host registrar's signature and, at that time, completes any host campus registration procedures.
3. Host registrar sends copy of completed form to home registrar.
4. Host campus instructor reports grade to host campus registrar.
5. Host campus registrar reports grade to home campus registrar via transmittal of an official host campus transcript attached to the white Alliance form.
6. Home campus registrar adds transcripted information to student's permanent academic record.

Questions about OAICU cross-registration can be directed to the registrar's office (503-554-2218 or registrar@georgefox.edu). Financial questions about OAICU cross-registration can be directed to Jenny Getsinger at jgetsing@georgefox.edu.

Student Classification

Classification is based upon each student's academic standing in terms of credit hours and grade points at the beginning of the semester. New students will be classified as admitted students or provisional students when entrance requirements have been met and official transcripts have been received and evaluated.

Please see the following policies for more information about student classification:

Admitted Students

Students who have satisfied entrance requirements and are following a program leading to a degree or credential are called admitted students. They are classified as follows:

Freshmen: students who have earned fewer than 30 semester hours
Sophomores: students who have earned 30 semester hours
Juniors: students who have earned 60 semester hours
Seniors: students who have earned 90 semester hours
Graduate: students enrolled in a master or doctoral program who generally have a bachelor's degree from a regionally accredited college or university

Hours accepted in transfer to programs at George Fox will be counted toward completed hours for the categories above.

Auditors

Subject to instructor and/or program director and/or chair approval, any regular or special student may audit courses from which he or she wishes to derive benefit without fulfilling credit requirements. Auditors are not permitted in some programs because of the cohort model and program requirements. Additionally, prerequisite course requirements must be met before approval to audit will be granted. This must be established with the registrar at time of registration. Class attendance standards are to be met.

Probational and Provisional Students

A student whose cumulative GPA falls below the level established for satisfactory academic progress will be classified as a **probation student**. A student placed on probation status may continue to receive financial aid, subject to financial aid policies.

An applicant who does not meet expectations for admission may be admitted as a **provisional student**. A provisional student will not be advanced to regular status until these requirements are satisfied. Some programs may limit the number of hours for which a provisional student may enroll.

ROTC Program

Through a cooperative agreement with the University of Portland, George Fox University students may participate in the Air Force Reserve Officers Training Corps (AFROTC) program offered on the University of Portland campus.

For more information, see the University of Portland AFROTC website, or contact the professor of aerospace studies at the University of Portland at 503-943-7216.

Special Students

“Special student” is the term used for either of the following:

1. A student who is not seeking a George Fox University degree or credential. This student is taking courses for personal enrichment or professional certification.
2. A student who is interested in pursuing a George Fox University degree or credential but has not been formally admitted to study.

Any special student wishing to enter a degree or credential program must fulfill regular admission requirements and be admitted. Special student enrollment does not guarantee subsequent admission to any program/department.

Special students may be required to receive permission from the director or chair of the program prior to enrolling in courses. Some graduate programs limit the number of hours a special student may take or require special approval.

Because of the format of the Master of Arts in Teaching (MAT), Masters in Business Administration (MBA), Doctor of Ministry (DMin), Doctor of Physical Therapy (DPT) and cohort portion of the degree completion programs, attendance as a special student is not permitted. The Graduate School of Clinical Psychology chairperson must approve attendance in the PsyD program for special, non-admitted students.

Tuition is based on the current per-credit-hour rate. See Special Student Registration for more information on registration fees and policies for special students.

VA Students

The university is listed with the U.S. government as a recognized graduate school for the training of veterans. All prospective students eligible for VA assistance should review information provided by Student Financial Services about VA-approved programs and follow procedures required by the Veterans Affairs for transfer of training to George Fox University.

To be recommended for VA assistance, the student must continue as a bona fide registrant throughout the semester. Those receiving VA assistance must meet the minimum academic standards of the university for enrollment and progress toward degree completion and to enroll must have an approved VA benefits voucher authorizing payment.

Prior Credit

Any veteran receiving GI Bill® benefits while attending George Fox University is required to obtain transcripts from all previously attended schools and submit them to the VA School Official for review of prior credit.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at https://www.benefits.va.gov/gibill.

Waitlisting Policy

Waitlisting for Classes

Students may be waitlisted for a course that has reached maximum enrollment. Not all courses allow waitlists, at the discretion of the academic department or the registrar's office. Waitlisted hours do not count toward the minimum credit hours required for full-time enrollment.

1. Students may waitlist for courses until the end of the first week of classes.
2. The registrar's office will consistently fill available spaces in classes from waitlists. Students will be notified of their subsequent enrollment in a course via email. It is the student's responsibility to monitor their class schedule through MyGeorgeFox.
3. Waitlisted students will receive enrollment priority based on the order in which they waitlist for the course. If the first student on the waitlist has a hold that prevents registration, the next student on the waitlist will be enrolled instead. The student with the hold will remain first on the waitlist. Instructors may review waitlists and request that certain students receive special priority due to extenuating circumstances (course required for graduation, course required for major, etc.)
4. If a department chairperson wishes to increase the maximum enrollment for a course in order to accommodate some or all of the students on a waitlist they may contact the registrar's office via email with the request.
5. Students will be enrolled in classes for which they are waitlisted even if the class creates a schedule conflict or the additional credit hours put the student over the tuition block maximum of 18 credit hours. The student must resolve resulting conflicts by making any necessary changes to their schedule in MyGeorgeFox.
6. Students who are waitlisted for a class may not attend the class until they are officially enrolled.
7. Waitlists will be eliminated at the end of the first week of the semester, with the exception of Juniors Abroad waitlists.

Grading System

Semester grades, used to calculate both a semester grade point average (GPA) and cumulative GPA, are posted on the student's transcript and are available to the student two weeks following the close of each semester. The GPA is based on George Fox University credits only (credits transferred to George Fox are accepted without grade).

Semester grades are determined by the instructor's evaluation of the student's daily participation in class, performance on periodic tests, work on research papers and class projects, and achievement on final examinations. Grade points are assigned for each hour of credit earned according to the following system:

Letter Grade	Meaning	Points Per Semester Hour
A	Superior	4.0
A-		3.7
B+		3.3
B	Good	3.0
B-		2.7
C+		2.3
C	Average	2.0
C-		1.7
D+		1.3
D	Passing but inferior	1.0
F	Failing	0.0
WF	Withdraw Failing	0.0

Not computed in GPA

P	Pass
NP	No Pass
I	Incomplete
W	Withdraw
X	No grade reported by instructor
AU	Audit, no credit
WAU	Withdrawn Audit
NAU	Not Attended Audit

Plus (+) and minus (-) grades may be designated by a professor and will be entered on the transcript. Points will be calculated for the student's GPA accordingly.

Undergraduate Grading Criteria

Grades below D are universally unacceptable within undergraduate programs at the university. Grades below C- (but higher than F) will meet general education requirements. However, a minimum grade of C- is required for all undergraduate courses that function as prerequisites to insure that students have an adequate foundation for more advanced concepts. Students who do not attain the minimum grade of C- for a prerequisite course must retake the course for a higher grade before proceeding with additional courses.

Graduate Grading Criteria

Grades below C- are universally unacceptable within graduate programs at the university. Passing or acceptable grades vary by program. Individual program standards may be higher as specified in the university catalog.

Incomplete and Missing Grades

An Incomplete (I) grade is allowed as specified in the Incomplete Policy. An X grade indicates the instructor did not report a grade to the registrar's office.

Repeated Courses

With the exception of classes that are designed as repeatable for credit, students may receive credit only once for a class. Students may retake classes not repeatable for credit if they wish the credits and grade earned in the subsequent attempt to be counted instead of those originally earned. When a class is repeated, both grades will appear on the student’s transcript but only the most recent grade will be applied to term and cumulative statistics.

Students will be prevented from self-registering for a third attempt of a non-repeatable class and should contact the registrar’s office to do so.

There is no limit to the repeat of failed courses (notwithstanding suspension, academic holds, or other holds in general that would prevent registration). Students who have earned a passing grade (D or above) in two attempts of a course may not repeat that course any additional times unless they appeal to the registrar’s office. If approved, the course will be ineligible for financial aid.

Once a degree or credential has been conferred, class grades as recorded are final and not eligible to be repeated.

More About Grading

- Appeal of Grades
- Auditing Classes
- Graduation Honors
- Incomplete Grade Policy
- Pass/No Pass Registration Option

Appeal of Grades

Grade appeals should not be made frivolously but in good faith. Appropriate grounds for grade appeals include situations in which the grade given is alleged to be inconsistent with the course syllabus or in which inappropriate professional conduct or unfairness have influenced the grade.

In order to appeal a grade a student must be prepared to document performance on all coursework and explain why the student's grade is not consistent with the course expectations expressed in the syllabus. To submit an appeal, a student should follow the steps below (if resolution is not achieved, a student should proceed to the next step):

1. Student meets with faculty member to discuss rationale for grade change.

    The student wishing to appeal a course grade must meet with the faculty member within the first three (3) academic weeks (excluding May Term) following the awarding of the disputed grade. If resolution is not made after meeting with the faculty member, the student may elect to pursue a formal appeal.

2. Student sends written appeal to the Academic Affairs Office.

    The student wishing to pursue an appeal must do so within ten (10) working days of meeting with the faculty member. The form for appeal is available here.

3. The school dean discusses the appeal with the faculty member and student.

    A decision in rendered by the school dean and communicated in writing from the dean to the faculty member and the student. A copy is kept in the academic affairs office and sent, along with the original Academic Appeal Form, to the registrar's office to be kept with the student's official academic record.

4. The school dean's decision may be appealed to the Academic Appeals Board.

    If the student is not satisfied with the decision of the school dean, a hearing by the Academic Appeals Board may be requested. To request a hearing, the student must submit a written appeal to the Academic Appeals Board within ten (10) working days after receipt of the written decision from the school dean.

5. The Academic Appeals Board decides whether or not to hear the appeal.

    If the board meets to consider the appeal, the decision of the board is submitted in writing to the provost, school dean, faculty member, and the student. A copy of the decision will also be forwarded to the registrar's office to be kept with the student's official academic record.

The decision made by the Academic Appeals Board is final.

Auditing Classes

Only students who have officially registered as such may audit a course. Audit registration is subject to class availability. Audit students who initially register for a course with limited enrollment may later be dropped if additional students register to take the course for credit.

For traditional undergraduate students, an application form requesting that the grading basis for a course be changed from letter grade to audit must be filed with the Registrar's Office no later than the end of the fourth week of the semester.

Audits are disallowed in the following courses:

1. Courses that are required to fulfill the student's degree plan,
2. Courses the student will later take for credit, and
3. Courses in which the professor or department disallows audits

In order for an Audit (AU) status to be recorded on a student's transcript, the student must attend 75% of the course lectures. In the case of asynchronous online classes, students must actively participate in 75% of the course materials, as measured by responding to instruction (lectures, audio, video, etc.) through quizzes, online discussions, assignments, and other particular ways an instructor measures participation. If the student does not meet the minimum requirement of attendance, the student will receive either a Withdrawn Audit (WAU) status or Not Attended Audit (NAU) status for the class, and the student can be withdrawn from the class in these instances.

An audit course may not be changed to a credit course retroactively. For graduate and degree completion students, a credit course cannot be changed from credit to audit following the stated "add/drop period" for the course. For traditional undergraduate students, a credit course cannot be changed from credit to audit following the end of the fourth week of the fall/spring semester (please contact the registrar's office for information regarding summer deadlines).

Auditors pay the regular tuition rate for audited classes. Traditional undergraduate students' tuition charges may exceed the block-rate tuition if the audited course causes them to exceed the 18-hour maximum.

Graduation Honors

Summa cum laude is awarded to undergraduate students with a cumulative GPA of 3.9-4.0, magna cum laude to those with a 3.7-3.899 GPA, and cum laude to those with a 3.5-3.699 GPA. Transfer students must have successfully completed at least 60 hours at George Fox University to be eligible for honors at graduation.

Honors in the commencement program are computed on grades through the fall semester for spring graduation, and through the previous spring semester for fall graduation. Honors on the final record and transcript are based on all grades received at George Fox University. See additional information about commencement.

Graduation honors are not awarded to graduate students.

Incomplete Grade Policy

Occasionally, extenuating circumstances (see criteria below) occur that prevent students from completing coursework during a given semester such as when a student incurs extended illness or unforeseeable circumstances that make it impossible to meet course requirements on time. In such occasions, a student may apply for an incomplete for the course.

Assigning an incomplete is at the discretion of the course instructor and is available for a maximum of one semester following the term in which the original course was offered (e.g., end of spring semester for a fall semester course). Additional time granted to complete course work will normally not exceed the amount of time lost due to the extenuating circumstances. Final approval or denial of the request is made by the registrar.

Incomplete Application

An incomplete grade request form is initiated with the course instructor. Application for an incomplete must be made prior to the end of the session in which the course was offered. Failure to apply for an incomplete prior to the end of the session will result in denial of the incomplete unless an academic petition is submitted and approved, allowing the incomplete based on circumstances that prevented filing the application within the stated deadline.

The instructor must indicate on the form the work to be completed, due date, and grade to be assigned if the work is not completed by the due date. An incomplete course not completed by the date indicated will be changed to the grade assigned on the incomplete form.

Incomplete grades are unavailable for courses in which the instructor has determined that the student must repeat course content (re-enrollment) in order to successfully complete the course. In such cases, students should instead consider withdrawal and subsequent reenrollment when the course is next offered. Withdrawal following the “last date to withdraw” for a course or term (see Adding/Dropping Classes) requires approval by academic petition.

Extenuating Circumstance Criteria

Extenuating circumstances for the purpose of granting additional time to complete coursework include death in the family, serious accident or illness resulting in an inability to attend class or do the required work, unusual circumstances surrounding the birth of a child, visa problems for international students, and similarly mitigating circumstances which could not have been prevented or anticipated by the student and were completely beyond his or her control.

Examples of situations that will not be considered extenuating include being too busy, employment demands, minor illness, and responsibilities from optional responsibilities.

Pass/No Pass Registration Option

An application form requesting that the grading basis for a course be changed from letter grade to pass/no pass must be filed with the registrar's office no later than the end of the fourth week of the semester.

An undergraduate student who has a cumulative GPA of 2.0 or better and who has completed 60 semester hours may choose to take one elective course per semester on a pass/no pass basis (courses applying to a student's minor are eligible for this option as well).

Courses being used for a student's major or general education requirements are not eligible to be taken pass/no pass. For undergraduate courses, the class instructor submits a regular grade to the registrar, who converts the regular grade of C- or better into a pass. A grade below C- becomes a no pass, and the course must be repeated at a satisfactory level to receive credit.

Seminary masters students may elect to complete some courses, with permission from the dean, on a pass/no pass basis. In no case can more than 20 percent of the total degree units be taken for pass/no pass credit. Pursuing pass/no pass credit is not recommended for those planning to later pursue doctoral-level work. For seminary courses, the class instructor submits a regular grade to the registrar, who converts the regular grade of B- or better into a pass. A grade below B- becomes a no pass, and the course must be repeated at a satisfactory level to receive credit.

Some courses have a specifically designated grading scheme of pass/no pass (see the university catalog for a listing of such courses). All other courses at the university are assigned letter grades (see the grading scale for more information on letter grades). Neither a pass nor a no pass grade impacts GPA.

Graduation

Specific policies pertain to graduation from programs at George Fox University, including participation in commencement. Those policies include:

- Application for Graduation
- Degree/Certificate Conferral
- Commencement Participation

Application for Graduation

Students must apply for graduation as they near the completion of their programs (degree, certificate, or otherwise). Application can be made by completing an online form available through the registrar's office. Among the required information is the specified diploma or certificate name (see Student Name requirements for additional information). Failure to apply for graduation in a timely manner may result in delayed degree conferral, inability to participate in a commencement ceremony, or a late graduation fee. The registrar's office posts application deadlines for each program.

Following the application for graduation, registrar staff will review a student's degree audit and Student Financial Services will post the graduation fee (as may be required for each program) to each student's account. Graduation fees cover all aspects of the graduation and degree conferral process and are necessary regardless of each student's participation in a commencement ceremony.

Conferral of Degree without Application for Graduation – Current Students

If a student completes all graduation requirements but fails to complete an application for degree, the registrar's office can confer the student's degree as of the term and date requirements were completed. Conferral of the degree will result in a graduation fee being charged to the student's account. The student account must be in good standing for the transcript and diploma to be released.

The student's "Primary Name" as listed in MyGeorgeFox will be used for the diploma name. The diploma will be mailed to the student's "Mailing" address as listed in MyGeorgeFox or "Home" address if no mailing address is indicated. If the diploma is not received by the student, or is returned to the registrar's office as undeliverable, the student may request, and pay for, a replacement diploma.

After receiving the diploma, if the student wishes to change the way their name appears on their diploma they may complete the Name Change form and order, and pay for, a replacement diploma.

The student will be notified, at their George Fox University email address, when their degree has been conferred. If the student wishes to participate in commencement, they must complete the Application for Graduation form before the deadline for the commencement ceremony immediately subsequent to their degree conferral term and date. Regardless of participation, the student's name will appear in the commencement program. The student is not eligible to participate in a later commencement ceremony.

The normal processing timeline of four to six weeks for production and mailing of the diploma will apply. Any student wishing to rush the conferral of their degree and production of their diploma must complete the Application for Graduation and request, and pay for, an Expedited Degree Conferral.

Conferral of Degree – Students Not Currently Enrolled

If a student completed all graduation requirements and their degree was not conferred within one semester of their last enrollment at George Fox University, the degree can be conferred upon completion of an Application for Degree. The conferral date will reflect

the term and date applicable when the requirements were completed. The current graduation fee will be charged to the student's account. The student will not be eligible to participate in a commencement ceremony.

The student's "Primary Name" as listed in MyGeorgeFox will be used for the diploma name unless the student completes a Name Change form.

Once all graduation requirements are verified the normal processing timeline of four to six weeks for degree conferral and production and mailing of the diploma will apply. Any student wishing to rush the conferral of their degree and production of their diploma must request, and pay for, an Expedited Degree Conferral. The student account must be in good standing in order for the transcript and diploma to be released.

Degree/Certificate Conferral

Following the completion of all program requirements as stated in the university catalog, the university will confer on the student the appropriate degree or certificate. A degree/ certificate can be conferred as early as, but not prior to, the end date listed on the final course(s) if all grades are entered by that date.

Conferral typically occurs within six to eight weeks of the final grade entry deadline (assuming no outstanding grades or incomplete program requirements). No student is eligible to receive a diploma or transcripts until all bills with the university are paid in full.

Expedited Degree Conferral

George Fox recognizes that the standard timeframe for processing degree conferral is problematic for the needs of some students. Therefore, we do allow students to request that the conferral of their degree be expedited. The process requires students to contact professors to request grade entry prior to normal deadline (two weeks after end of semester). Students must then notify the registrar's office once all final grades have been posted.

Conferral will be processed within one business day after notification of final grade posting (rather than the standard six to eight weeks). An additional fee is required to expedite the degree conferral process.

Commencement

Students who complete degree programs at George Fox University are encouraged to participate in one of the commencement ceremonies held each year. The university holds ceremonies at the end of the fall and spring semesters. Students are only eligible to participate in one commencement ceremony per degree program.

Academic regalia will be provided for all student participants in the commencement ceremony. No external regalia will be allowed. Only regalia for officially recognized activities and honors should be worn.

Participation in a commencement ceremony does not constitute conferral of a degree, nor does it imply an obligation on the part of the university to award the degree before all requirements have been met and certified.

Eligibility Requirements

Students must meet the following criteria in order to participate in a commencement ceremony:

1. Complete an application for degree by week two of the intended commencement semester (or have completed all degree requirements and application for degree in a previous semester).
2. Be meeting all degree requirements by week 12 of the academic semester.

Students not meeting the eligibility requirements for the commencement ceremony are encouraged to participate in the next commencement ceremony. Students may petition to participate in a commencement ceremony with incomplete program requirements if they meet certain criteria.

The university strictly enforces this policy for attending commencement. Students planning to graduate are responsible for maintaining an appropriate course load and completing degree requirements in time to be eligible for their targeted graduation.

Participation in Commencement with Incomplete Program Requirements

Traditional undergraduate students may petition to participate in a fall or spring commencement ceremony if they are within four semester credits of meeting all degree requirements. Remaining credits must be completed before the end of the next semester following commencement, and students must submit proof of registration for the remaining hours. Requests must be submitted no later than the end of the 12th week of the semester. Traditional undergraduate students must complete this form to petition to participate in commencement with incomplete requirements.

In cases involving exceptional circumstances, degree-completion students may be allowed to participate in a fall or spring commencement ceremony with department and registrar approval. Students must complete the missing coursework through George Fox University course offerings before the end of the next semester following commencement. Degree completion students wanting to petition to participate need to complete this form.

In cases involving exceptional circumstances, graduate students may be allowed to participate subject to department and registrar approval. Graduate students must be registered for and able to complete the remaining requirements during the following semester. Graduate students wanting to petition to participate need to complete this form.

Failure to Complete Incomplete Program Requirements

Commencement participation is based on students meeting degree requirements at the time of the ceremony. In some circumstances, students may participate in the ceremony but later receive a failing grade for a course taken in the final semester. In such circumstances, students must successfully pass a course that completes their degree requirements and must do so within one calendar year from the commencement ceremony. Failure to do so will result in withdrawal from the university and may require the completion of additional program requirements at the time of readmission.

Transfer of Credits

Students who have completed work at other educational institutions may be entitled to transfer credit by presenting official transcripts from those institutions to be evaluated by the registrar's office at George Fox University. Coursework may be applied to general education and/or major/minor requirements, or they may transfer as elective credit. Certain criteria must be met in the transfer credit evaluation:

Traditional Undergraduate Policies

1. The granting institution must be regionally accredited or accredited by the Association for Biblical Higher Education (ABHE).
2. Only coursework with a grade of C- or higher will be accepted for transfer.
3. Passing and Satisfactory grades are acceptable only if the granting institution explicitly indicates that a Passing or Satisfactory grade is equivalent to a C- or higher.
4. Incompletes, withdraws and audits will not be accepted for transfer.
5. A maximum of 60 semester credits may be transferred from community colleges.
6. A maximum of 90 semester credits total, including alternative credit, will be accepted for transfer.
7. A maximum of 30 semester credits may be earned at George Fox University through alternative credit (AP, IB, CLEP, Oral Proficiency Interview, Credit by Examination).
8. The following transfer degrees will satisfy all general education requirements for the bachelor's degree except THEO 101, 102 & THEO 380. A transfer degree may not necessarily meet school, department or major requirements with regard to courses or GPA. A transfer degree does not guarantee junior class standing.
    - Associate of Arts Oregon Transfer (AAOT)
    - Associate of Science Oregon Transfer - Business (ASOTB)
    - Associate of Science Oregon Transfer - Computer Science (ASOT-CS)
    - Direct Transfer Agreement Associate degree (DTA) from Washington
    - Associate in Arts for Transfer (AA-T) from California
    - Any Associate of Arts degree from California that includes either the IGETC certificate or the CSU General Education - Breadth requirements
    - Associate of Science in Health Science (ASHS) from Corban University
9. Courses must be considered college level (typically 100-level) or higher to be transferred.
10. Courses that are determined to be vocational/technical at the discretion of the enrollment manager will not be accepted for transfer.
11. Lower-division courses will not be transferred as upper-division courses.
12. One quarter credit = 2/3 semester credit.
13. Each student must complete a minimum of 30 semester hours in residence at George Fox University. Twenty hours must be in the senior year.
14. Transfer students must complete at least 60 hours at George Fox University to be eligible for honors at graduation.

Adult Degree Program General Policies

1. The granting institution must be regionally accredited or alternatively or accredited by the Association for Biblical Higher Education (ABHE).
2. Only coursework with a grade of C- or higher will be accepted for transfer.
3. Passing and Satisfactory grades are acceptable only if the granting institution explicitly indicates that a Passing or Satisfactory grade is equivalent to a C- or higher.
4. Incompletes, withdraws, and audits will not be accepted.
5. A maximum of 90 semester credits total, including alternative credit such as AP tests and CLEP exams, will be accepted in transfer.
6. A maximum of 30 semester credits may be earned at George Fox University through examination or other non-classroom credit procedures (AP, IB, CLEP, etc.).
7. The following transfer degrees will satisfy all general education requirements for the bachelor's degree. A transfer degree may not necessarily meet school, department, or major requirements with regard to courses or GPA. A transfer degree does not guarantee junior standing.
    - Associate of Arts Oregon Transfer (AAOT)
    - Associate of Science Oregon Transfer - Business (ASOTB)
    - Associate of Science Oregon Transfer - Computer Science (ASOT-CS)
    - Direct Transfer Agreement Associate degree (DTA) from Washington
    - Associate in Arts for Transfer (AA-T) from California
    - Any Associate of Arts degree from California that includes either the IGETC certificate or the CSU General Education - Breadth requirements
8. Courses must be considered college level (typically 100-level) or higher to be transferred.
9. One quarter credit = 2/3 semester credit
10. Every student is allowed two credits of waiver to be used when a transfer course is approved to meet a general education requirement but the credits don't fulfill the credit requirement in its entirety. No more than one waiver credit can be applied to a single general education requirement. Waiver credit will waive the remainder of the general education requirement but does not add credit to the student’s record.
11. Students must complete at least 60 hours at George Fox University to be eligible for honors at graduation.
12. A maximum of 30 semester credits may be transferred from nationally accredited institutions.
13. A maximum of 30 semester credits of coursework that is determined to be vocational/technical at the discretion of the enrollment manager may be transferred.
14. Lower-division courses will not be transferred as upper-division courses.
15. Each student must complete a minimum of 36 semester hours in residence as part of their major requirements.

Graduate Program Policies

1. Not all graduate programs allow transfer credit (see individual program pages in the catalog or program handbook for further details)
2. The granting institution must be regionally accredited

3. The grade required for transfer credit toward a graduate degree varies by program. The majority of graduate programs require a B or higher for credit to be considered for transfer (see individual program pages in the catalog or program handbook for further details).
4. Passing grades are acceptable only if the granting institution explicitly indicates that a Passing grade is equivalent to at least the minimum grade required by the graduate program to which credit is being transferred (typically a B or higher).
5. Incompletes, withdraws and audits will not be accepted.
6. Courses must be considered graduate level (typically 500-level) or higher to be transferred toward a graduate degree.
7. One quarter credit = 2/3 semester credit

For all students

Transfer credit will be evaluated and assigned a George Fox University discipline and course number based on the closest match between the originating course and the George Fox University course descriptions. A grade of “TR” will be assigned - the GPA will not transfer. A student's George Fox University GPA is computed using work done at George Fox University only.

Any evaluation of transfer credit (including non-accredited, military, and international credit) is to be considered tentative until the student has completed 12 hours in good standing at George Fox University.

Any veteran receiving GI Bill® benefits while attending George Fox University is required to obtain transcripts from all previously attended schools and submit them to the VA school official for review of prior credit.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at https://www.benefits.va.gov/gibill.

Military Credit

JST (Joint Services Transcript), CCAF (Community College of the Air Force) and DLI (Defense Language Institute) transcripts are treated as transcripts from accredited colleges. The *ACE Guide to the Evaluation of Education Experience in the Armed Services* is used in determining the transferability of learning acquired in military service.

Learning applicable to a service member’s program will be transferred as undergraduate elective credit at levels consistent with the *ACE Guide* recommendations and/or as transcripted by the Community College of the Air Force. Courses determined to be vocational/technical at the discretion of the enrollment manager would not receive credit in accordance with George Fox University’s undergraduate transfer credit policy.

Military transcripts should be requested from Joint Services Transcripts and will be accepted electronically and deemed official by George Fox University.

International Transfer Credit

College credit for coursework completed at international institutions that are not regionally accredited by a U.S. regional accreditation agency may be accepted

in transfer toward degree programs at George Fox University. However, all such coursework must be evaluated by one of our approved evaluation agencies. To do so, applicants must submit any materials required by the chosen evaluation partner to that agency.

In addition, applicants must submit official college/university transcripts for each institution attended, in both native language and English translation, along with copies of any certificates or diplomas awarded, to the George Fox University registrar's office.

Transfer credit will be considered for each course for which a student has received a grade of "C-" or better for undergraduate courses or "B-" or better for graduate courses (individual programs may have specific standards for transfer work as specified in the university catalog). Submission of course descriptions at the time of application is highly encouraged so we can begin the evaluation process as quickly as possible.

Please note, though, that not all international course credits are eligible for transfer and some courses may not apply toward degree programs at George Fox.

Post-Baccalaureate

Students who have a bachelor's degree from a regionally accredited or ABHE-accredited college or university may pursue a second bachelor's degree at George Fox University. The second degree must be in a different major from any previously earned degrees. Credit will only be transferred for coursework that fulfills a major requirement.

Post-baccalaureate students are required to complete a minimum of 30 semester hours of coursework at George Fox University, following the previously earned bachelor's degree. A previous bachelor's degree fulfills all general education requirements at George Fox University, unless special general education requirements exist for the chosen major. All major requirements must be met before a second degree is awarded.

Alternative Credit

George Fox University provides options for students to earn alternative credit for some programs at the institution. Undergraduate students may earn a maximum of 30 semester credits through examination or other non-classroom credit procedures.

Please see the following policies for more information about such credit:

Advanced Placement Coursework

College credit may be granted in several subject areas for successful completion of college-level courses offered in high school through the Advanced Placement (AP) program sponsored by the College Board. Students must request official test scores be sent to George Fox University. The registrar's office processes credit for sufficient scores as test credit on each student's academic transcript. Course equivalencies and credit hours awarded are maintained by the registrar's office.

Advanced Standing

Some courses for which students have completed prior preparation, but for which there are not standardized exams, may be eligible for credit or for waiver. Awarded credit reduces the student's program requirements as credit is awarded for the equivalent course at the institution. Course waiver indicates that, while a specific course may not be required, a student must take an alternative course(s) to replace the credit hours of the waived course.

The university requires that the basis for the credit, as well as the credit hours awarded or waived, be specified. The credit must be approved by the program director/chair and registrar. Forms for advanced standing are available in the registrar's office.

Portland Seminary allows students to pursue advanced standing for prior college coursework. Specific assessment is required and may not be based solely on completion of college coursework. Master of Social Work (MSW) offers an advanced standing program.

CLEP Credit

College credit may be granted in several subject areas for successful completion of College Level Examination Program (CLEP) tests sponsored by the College Board. Students must request official test scores be sent to George Fox University. The registrar's office processes credit for sufficient scores as test credit on each student's academic transcript. Course equivalencies and credit hours awarded are maintained by the registrar's office.

Testing through the CLEP general examinations is designed to verify competency in general education. These examinations are to be taken prior to the completion of the first semester of enrollment as a freshman at George Fox University, and may not be taken if a student has already completed the course or is registered past the add/drop deadline in an equivalent course.

Testing through the CLEP subject examinations provides verification of competency in selected academic fields. These may be taken at any time (unless concurrently enrolled

past the add/drop deadline in or have already taken an equivalent course) and assume competency has been gained in non-classroom settings.

For local testing sites, please refer to the CLEP Test Center Search webpage.

Credit By Exam

Some courses for which students have completed prior preparation but for which there are not standardized exams may be eligible for credit. In many cases, academic departments will offer credit by exam. The university requires that the basis for the credit (i.e., by exam, proficiency, etc.), the score attained on the assessment, as well as the credit hours awarded by successful completion of the exam, be specified. Forms for credit by exam are available in the registrar's office and require approval of an instructor of the course, the department chair, and the registrar.

An administrative fee is required for credit to be posted to a student's academic record. Credit by exam coursework has no impact on GPA and the student is awarded credit for the equivalent course at the institution, as determined by the instructor and department chair.

International Baccalaureate Coursework

College credit may be granted in several subject areas for successful completion of university-level work through the International Baccalaureate (IB) program. Students must request official test scores be sent to George Fox University. The registrar's office processes credit for sufficient scores as test credit on each student's academic transcript. Course equivalencies and credit hours awarded are maintained by the registrar's office.

Waiver of Required Courses

Some programs at the university do not allow advanced standing credit but do allow students to demonstrate proficiency for coursework and waive the program requirement with an alternative course. A student can waive a required course provided he or she:

1. has academic credit for a similar course (in exceptional cases noncredit, self-study courses or extensive experience may qualify), and
2. provides the registrar's office with the proper form signed by an instructor of the course, the department chair or program director, and the registrar.

Each program has the ability to allow or disallow waived courses. Students should contact their faculty advisor or department chair/program director for more information.

Legal Compliance

George Fox University does not discriminate against students on the basis of race, color, national or ethnic origin, gender, age, disability, or any other status to the extent prohibited under applicable nondiscrimination law in the administration of its admission policies, scholarship and loan programs, educational programs, athletics programs, cocurricular activities, or other university-administered programs.

The following offices may be contacted for information regarding compliance with legislation:

- Associate Director of Learning Support Services: Rehabilitation Act of 1973
- Director of Athletics: Title IX (nondiscrimination on the basis of gender)
- Director of International Student and Scholar Services: Immigration and Naturalization Act
- Director of Financial Aid: Title IV student aid programs
- Director of Human Resources: wage and hour regulations, The Civil Rights Act of 1964 (race, color, or national origin), and age discrimination
- Registrar: Family Educational Rights and Privacy Act

Please see the following policies for more information about Legal Compliance:

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their education records. A student's FERPA rights go into effect once they are enrolled and have attended at least one class at George Fox University.

More information about FERPA

Students with Disabilities

The Disability Services Office coordinates services for students with disabilities. Academic accommodations or adjustment may be provided, depending on the nature of the disability. Documentation from an appropriate provider is generally required and serves to guide decisions about services that would best meet the student’s needs.

Interested students should contact Disability & Accessibility Services for information about requesting services. Students are encouraged to contact Disability Services as early as possible to make arrangements for necessary support.

Disability & Accessibility Services

Drug-Free Environment

George Fox University is concerned about the intellectual, physical, psychological, and spiritual well-being of all its students and employees. The community recognizes the danger to one's physical and psychological well-being presented by the use of certain products. Therefore, members of the community are prohibited from using illicit or nonprescribed drugs and substances (including marijuana or narcotics).

Under no circumstances are the above to be used, possessed or distributed on or away from campus. Community members are also expected not to abuse the use of legal substances. For information concerning disciplinary actions, please refer to the student and employee handbooks. Students and employees are provided annually a resource guide concerning drug and alcohol issues.

Anti-Harassment Policy

George Fox University is committed to providing a Christ-centered community that fosters a safe living, learning, and work setting for students, employees, and visitors. A core value of this institution is to maintain a respectful environment for all individuals that is free of the following:

- Harassment & Discrimination
- Sexual harassment
- Sexual assault
- Bias-related incidents
- Hate crimes

These behaviors and actions are contrary to the mission, values and Lifestyle Standards of our community, and are violations of federal and/or state law. It is our firm belief that engaging in any aspect of this behavior is inappropriate for members of the George Fox community.

Refer to the online Student Handbook for policy details. These policies are for undergraduate students in any program at George Fox University. Graduate/George Fox Connect students should see the Graduate/George Fox Connect Student Life Policies for comparable applicable policies.

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their education records. A student's FERPA rights go into effect once they are enrolled and have attended at least one class at George Fox University.

These rights include:

1 – Written Consent for Disclosure, Request for Non-Disclosure

An eligible student has the right to provide written consent before the university discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

Exceptions to 1 (Disclosures without Consent)

Disclosure of Directory Information

At its discretion, George Fox may provide "directory information" in accordance with the provisions of the Act. Directory information is defined as that information which would not generally be considered harmful or an invasion of privacy if disclosed.

The university defines the following information as "directory information":

- Parents' names and addresses
- The student's name
- The student's permanent address
- The student's local address
- The student's temporary address
- The student's e-mail addresses
- The student's telephone numbers
- The student's date and place of birth
- The student's participation in officially recognized activities and sports
- The student's major
- The student's dates of attendance
- The student's enrollment status (including full-time and part-time)
- The student's degrees and awards received
- The student's class year
- The student's most recent previous school attended
- The student's thesis and/or dissertation
- The student's job assignments and locations
- Photographs of the student
- Audio recordings of the student
- Video recordings of the student

- For members of athletics teams:
  - Height
  - Weight
  - Position played

Students may restrict the release of their directory information to third parties by annually completing a signed and dated form available from the registrar's office.

Disclosure to School Officials

The school discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests.

A school official is:

- A person employed by George Fox in an administrative, supervisory, academic, research or support staff position (including law enforcement unit personnel, health staff, student employees, and graduate assistants)
- A person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance committee
- A volunteer, consultant, contractor, or other party to whom George Fox has outsourced instructional services or functions for which the school would otherwise use its own employees, and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records, such as an attorney, auditor, collection agent, or a student assisting another school official in performing his or her tasks

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for George Fox.

Disclosure to organizations conducting studies for, or on behalf of, the school, in order to:

- Develop, validate, or administer predictive tests
- Administer student aid programs
- Improve instruction

Disclosure in connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid.

Disclosure to accrediting organizations to carry out their accrediting functions.

Disclosure to officials of another school where the student seeks or intends to enroll, or where the student is already enrolled, if the disclosure is for purposes related to the student's enrollment or transfer.

Disclosure to Parents

Disclosure to parents if the student is a dependent for IRS tax purposes.

Disclosure In Case of Emergency

Disclosure to appropriate individuals (e.g., parents/guardians, spouses, housing staff, health care personnel, police, etc.) where disclosure is in connection with a health or safety emergency and knowledge of such information is necessary to protect the health or safety of the student or other individuals.

Disclosure for Lawful Compliance

Disclosure to comply with a judicial order or lawfully issued subpoena.

Disclosure to a parent or legal guardian of a student, information regarding the student's violation of any federal, state, or local law, or of any rule or policy of the institution, governing the use or possession of alcohol or a controlled substance if the university has determined that the student has committed a disciplinary violation with respect to the use or possession, and the student is under the age of 21 at the time of the disclosure to the parent/guardian.

Disclosure to a victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense. The disclosure may only include the final results of the disciplinary proceeding with respect to that alleged crime or offense, regardless of the finding.

Disclosure to the general public the final results of a disciplinary proceeding if the school determines the student is an alleged perpetrator of a crime of violence or non-forcible sex offense and the student has committed a violation of the school's rules or policies with respect to the allegation made against him or her.

Disclosure concerning sex offenders and other individuals required to register under section 17010 of the Violent Crime Control and Law Enforcement Act of 1994.

Disclosure to authorized representatives of the U.S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or state and local educational authorities that are responsible for supervising the university's state-supported education programs. Disclosures under this provision may be made in connection with an audit or evaluation of federal-supported or state-supported education programs, or for the enforcement of or compliance with federal legal requirements that relate to those programs. These entities may make further disclosures of personally identifiable information to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf.

Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the student, FERPA regulations require the institution to record the disclosure. Eligible students have a right to inspect and review the record of disclosures.

2 – Inspect and Review Education Record

An eligible student has the right to inspect and review the student's education records within 45 days after the day George Fox University receives a request for access. A student should submit to the registrar a written request that identifies the record(s) the student wishes to inspect. The registrar will arrange for access and notify the student of the time and place where the records may be inspected.

Students may not inspect and review the following as outlined by the Act:

- Financial information submitted by their parents
- Confidential letters and recommendations associated with admission, employment or job placement
- Honors to which they have waived their rights of inspection and review
- Education records containing information about more than one student, in which case the institution permits access only to that part of the record that pertains to the inquiring student

3 – Request Amendment of Education Record

An eligible student has the right to request the amendment of any part of the student's education record that the student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

To request amendment of an education record, a student should complete the amendment request form available in the registrar's office. The school will notify the student of the outcome in writing. If the school decides not to amend the record as requested, the student has the right to request a hearing regarding the request for amendment.

4 – File a Complaint

An eligible student has the right to file a complaint with the U.S. Department of Education concerning alleged failures by George Fox to comply with the requirements of FERPA.

The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

Complaints must:

- Be timely submitted, not later than 180 days from the date you learned of the circumstances of the alleged violation
- Contain specific allegations of fact giving reasonable cause to believe that a violation has occurred, including:
  - Relevant dates, such as the date of a request or a disclosure and the date the student learned of the alleged violation
  - Names and titles of those school officials and other third parties involved
  - A specific description of the education record around which the alleged violation occurred
  - A description of any contact with school officials regarding the matter, including dates and estimated times of telephone calls and/or copies of any correspondence exchanged between the student and the school regarding the matter
  - The name and address of the school, school district, and superintendent of the district

Any additional evidence that would be helpful in the consideration of the complaint

Student Finance

George Fox University maintains high educational standards at the lowest possible cost. A portion of the cost is underwritten by gifts from alumni, friends, churches, businesses and institutions. An extensive financial aid program assists students in meeting university costs.

The board of trustees reserves the right to adjust charges at any time after giving due notice. No changes will be made during a semester, nor, unless special circumstances make such action necessary, will changes be made during a given academic year.

Student Financial Services

Student Financial Services at George Fox refers to two distinct departments: Financial Aid and Student Accounts. Financial Aid awards scholarships, grants, loans and other forms of financial assistance, and they assist students as they manage their educational debt or when facing challenges due to unsatisfactory academic progress impacting financial aid eligibility.

Student Accounts manages payment for the balance not covered by financial aid; this includes billing students for tuition, fees, room and board, and other expenses related to attending college. They offer deferred payment plans to eligible students, process payments and assist with financial problem-solving.

Student Accounts also manages financial appeals and financial holds.

Information about tuition and fees (including archived information from previous years), financial aid, billing, payment plan options, satisfactory academic progress for financial aid eligibility, and other policies and procedures are available on the George Fox Financial Aid and Student Account Offices websites.

Both offices are located in Newberg, on the west side of campus in the Stevens Center. The financial aid office is on the second floor and the Student Accounts Office is located on the first floor.

Financial Aid

The Financial Aid Office is responsible for processing all financial aid, including scholarships, grants, loans and student employment. Financial Aid can help students complete all necessary applications for financial aid, including the Free Application for Federal Student Aid (FAFSA).

Students who apply for aid are sent an award letter electronically indicating the forms of aid for which they qualify. Once reviewed, students will need to accept or decline their federal student employment and/or loans based on their plans to use them or not. This can be done through the MyGeorgeFox account on the “Accept/Decline Awards” page. Federal loans cannot be applied to the student's account until they are accepted and all required paperwork is complete.

Account Payment

Each year, students are required to complete an Annual Financial Agreement.

Student Accounts electronically notifies students when new charges are added to their account, sends monthly e-bills, emails refund and policy alerts, and in general communicates using the student's GFU email address. In addition, they oversee electronic and physical payments for educationally related costs, such as tuition, fees, housing, meal plans, insurance, deposits, and fines when necessary. Financial aid resources, excluding student employment which is not automatically applied to the Student Account, must be finalized and secured prior to the semester due date.

Through the Payment Selection Form, students may choose one of the payment plan options available on the Student Accounts website. In brief, plans include choosing to make payment by session or monthly. Additional plans are available when third parties are involved. Based on payment history and other risk factors, a student may be prevented from participating in a desired plan. When a successful payment history is established, the restriction may be lifted.

In the event that a student has an outstanding past due balance and efforts to resolve the debt have been unsuccessful, prior to the end of the add/drop period, the Student Accounts Office may choose to remove the student from some or all of their courses. If the student is successful in showing they have the ability to pay, they will be allowed to again register for courses but may be limited to space available at that time. It is university policy that students with outstanding balances will be prevented from continuing forward into a subsequent semester.

Refunds

Students who drop courses need to be aware of the refund (removal of institutional charges and return of federal funds) policy. Please refer to the Student Accounts website, the refund calculator for any class at class.georgefox.edu, or the catalog for more information.

Refunds at George Fox are processed electronically by the Student Accounts Office. Students sign up for Direct Deposit in MyGeorgeFox and are responsible for making updates as needed to keep that information current.

Refunds resulting from excess federal financial aid are automatically processed within 14 calendar days following the semester start date. When a student's enrollment does not coincide with that date, refunds are delayed until their classes have started. For information on how to avoid refund delays, visit this website.

Refunds resulting from a personal payment may be requested by submitting a Refund Request Form.

Removal of Institutional Charges

Students who choose to reduce their course load*,* **and do not completely withdraw from the university**, will generally not receive a removal of tuition, course fees, and other associated fees unless the changes take place prior to the last day to change registration, also known as the end of the add/drop period, which is published in the university's academic calendar and online.

Students who withdraw completely from the university receive a 100% adjustment of tuition only when their withdrawal takes place during the first “week”* of the enrollment period. The percentage of adjustment is reduced in subsequent “weeks”* as follows,

90% “week”* two, 75% “week”* three, 50% “week”* four, 25% “week”* five and no adjustment beyond that point.

*Each "week" refers to 6.363% of the course session length. Sessions always begin on a Monday and can be found at MyGeorgeFox > Student Center > Manage Classes > View My Classes > Select Term and Class > Enrollment Deadlines (not to be confused with "Meeting Dates").

Adjustments of room and board will generally be calculated as follows: Students withdrawing from housing and/or the meal plan during the first two weeks in the enrollment period will receive a prorated adjustment. After the second week there is no adjustment unless the student withdraws for verified and approved medical or hardship reasons.

Students who reduce their academic load after their financial aid has disbursed may have a retraction of aid that would result in a debt back to the university. See Student Account policies for more details.

Satisfactory Academic Progress

Students on financial aid are expected to maintain satisfactory academic progress as indicated in the catalog to continue their eligibility for financial aid.

Veterans Benefits

The university is listed with the U.S. government as a recognized institution of higher learning for the training of veterans and their dependents. All prospective students eligible for educational benefits should review the information provided by Student Accounts and follow procedures required by Veterans Affairs for utilizing benefits at George Fox University.

To be certified for VA educational benefits, the student must continue as a bona fide registrant throughout the entire semester and may not withdraw from any course that has been certified without potential loss of benefits resulting in a debt back to the university. In some cases, the VA may authorize an exception due to extenuating circumstances. Those receiving VA educational benefits must meet the minimum academic standards of the university for enrollment and progress toward degree completion. Prior to enrollment, a student must provide an approved VA Benefits Certificate of Eligibility and once certified for payment, must meet with a Student Accounts Veterans Certifying Official prior to making course changes.

Please contact veterans@georgefox.edu for additional information.

Academic Personnel

These lists were current at the time this catalog was published.

Board of Trustees

Executive Leadership Team

University Organizational Chart

Faculty

Board of Trustees

David Andersen
Larry Bailey, Jr.
Ken Beebe
Carrie Lamm Bishop
Dan Cammack
Don G. Carter
Raymond Cheung
Curtis Climer
Mike Delk
Frank Engle, Jr.
Keith G. Galitz
Manny Garcia
Scott Gratsinger
Stephen Gulley
Eric Hagen
Estle Harlan
Debbie Harrison
Andrea Herling
Brent Kimberly
Heather Lewis
Mathews Manaloor
Stanley D. Morse
Barbara D. Palmer
Julieann Park
Brent Peterson
Vic A. Peterson
Carolyn Rayback
Ken Redford
Truman Stone
Mark Strong
Stephen M. Tatone
Kent L. Thornburg
Lana Thurston
Dave VandeLinde
Gustavo Vela-Moreno

Scott Winter

David Woolsey

Ex Officio

Robin Baker

Jim Le Shana

Deborah A. Martin

Honorary Trustees

Patricia Anderson

Gloria L. Attrell

Dealous L. Cox

Richard D. Evans

Paul L. Hathaway Jr.

Andre Iseli

John R. Lemmons

Robert G. Monroe

Charles E. Mylander

Norman D. Winters

Emeritus Trustees

Gordon L. Crisman

Dale W. Hadley

Executive Leadership Team

Robin Baker, PhD

President

Andrea Scott, PhD

Provost

Brad Lau

Vice President for Student Life

Lindsay Knox

Vice President for Enrollment and Marketing

Vicki Piersall

Chief Financial Officer

Shawn Daley

Chief Strategy and Business Development Officer

Brian Doak, PhD

Vice President, George Fox Digital
Professor of Biblical Studies

Rob Felton

Chief of Staff
rfelton@georgefox.edu

Faculty Directory

Faculty members with positions less than half time may not be included in this list. However, they may be included on individual department pages. Use the search feature on the top right to search for someone not included below, or review the faculty listing by department.

A

Anderson, Paul, Professor of Biblical and Quaker Studies. BA, Malone College; BA, Trinity Lutheran Seminary; MDiv, Earlham School of Religion; PhD, Glasgow University. George Fox University 1989-98, 1999-

Andrews, Rhonda, Assistant Professor of Social Work. BA, University of Oregon; MSW, University of Hawaii, Manoa. George Fox University 2015-

Ankeny, Nathanael, Assistant Professor of Music. BA, Whitworth University; MA, Eastern Washington University. George Fox University 2016-

Ashford, Robin, Digital Learning, Research, and Instruction Librarian, Head of Portland Center Library, Assistant Professor. BA, George Fox University; MLS, University of Illinois at Urbana-Champaign. George Fox University 2007-

Aylward, Tim, Assistant Professor, School of Medical Science. BA, Oregon State University; MS, Oregon Health & Science University. George Fox University 2021-

Azike, Nkem, Visiting Associate Professor of Chemistry. PhD, University of Ibadan, Nigeria; MS, University of Ibadan, Nigeria; BS, University of Lagos, Nigeria. George Fox University 2021-

B

Barber, Erika, Assistant Professor, School of Medicine. BA, Trinity University; MD, Creighton University. George Fox University 2021-

Barnhart, Aaron, Assistant Professor of Worship Arts and Music Industry. BM, Berklee College of Music; MM, University of Oregon. George Fox University 2021-

Beals, Jill Jamison, Assistant Professor of Mathematics. BS, George Fox University; MS, Portland State University. George Fox University 2014-

Becker, Jade, Visiting Assistant Professor of English. MA, Oregon State University; BA, George Fox University. George Fox University 2021-

Beidler, Aurae, Assistant Professor of Information Technology and Director of George Fox Connect Program. MHA, Pacific University; BA, University of Oregon. George Fox University 2022-

Berardi, Anna Anita, Professor of Counseling, Director of Trauma Response Institute. BA, Millersville State University; MA, Azusa Pacific University; MA, PhD, Fuller Theological Seminary. George Fox University 1996-

Berger, Cliff, Associate Director, Doctor of Ministry Program. BA, Northwest Christian University; MDiv, Emanuel Christian Seminary; DMin, Emmanuel Christian Seminary. George Fox University 2008-

Birch, Christine, Visiting Assistant Professor of Education. BA, Northwest Nazarene University; MA, Mid America Nazarene University. George Fox University 2018-

Blankenship, Jodi, Assistant Professor of Nursing. MSN, Capella University; BSN, Oregon Health & Science University. George Fox University 2022-

Bohall, Robert, Senior Librarian, Research and Instruction Librarian, Assistant Professor; Director, Assessment and Institutional Research. BA, Virginia Polytechnic Institute and State University; MA, University of North Carolina, Greensboro. George Fox University 2011-

Boyd, Bryan, Professor of Theatre. BA, George Fox University; MFA, University of Portland. George Fox University 2002-

Brazo, Carol, Professor of Education; Co-Chair, School of Education; Co-Director, MAT. BA, California Baptist University; MEd, EdD, George Fox University. George Fox University 2004-

Brewer, Kevin, Visiting Assistant Professor of Math and Business. MEd, Antioch University; BS, Southern Oregon University. George Fox University 2021-

Brumitt, Jason, Associate Professor of Physical Therapy. BA, Southern Oregon State College; MSPT, Pacific University; PhD, Rocky Mountain University of Health Professions. George Fox University 2014-

Brunner, Dan, Professor of Church History and Pastoral Studies. BA, Northwest Christian College; MDiv, Fuller Theological Seminary; PhD, University of Oxford. George Fox University 1996-

Brutscher, Chandler, Assistant Professor of Art and Design. MFA, Kent State University; BA, George Fox University. George Fox University 2021-

Buchanan, Karen, Professor of Education, Chair, Doctor of Education. BA, Columbia Christian College; MA, Lewis & Clark College; EdD, Seattle Pacific University. George Fox University 2004-

Buchanan, Thomas, Associate Professor of Education. BA, Columbia Christian College; MS, Portland State University; EdD George Fox University. George Fox University 2009-

Bufford, Rodger, Professor of Psychology. BA, The King's College; MA, PhD, University of Illinois. George Fox University 1990-

C

Campy, Robbie, Visiting Associate Professor of Kinesiology. MS, Eastern Washington University. George Fox University 2022-

Casey, Chris, Head Football Coach. BA, Linfield College; MEd, Linfield College. George Fox University 2013-

Casey, Rae, Associate Professor of Organizational Leadership. BS, MS, George Fox; PhD, University of Idaho. George Fox University 2007-

Chambers, Carlisle, Professor of Chemistry, Chair, Department of Chemistry. BS, Milligan College; PhD, Emory University. George Fox University 1994-

Chang, Kelly, Professor of Psychology. BA, Linfield College; MA, PhD, University of Hawaii. George Fox University 2006-

Choi, Isaac, Assistant Professor of Philosophy and Faculty Fellow, WPHP. AB Chemistry, Harvard College; ThM, Princeton Theological Seminary; PhD, Notre Dame. George Fox University 2018-

Chung, Alex, Assistant Professor of Cinematic Arts. MFA, University of Southern California; BA, Columbia University. George Fox University 2021-

Cimbora, Dave, Dean, College of Behavioral & Health Sciences. BS, University of Washington; MA, University of Denver; PhD, University of Denver. George Fox University 2019-

Clair, Joseph, Dean of the College of Christian Studies, Liberal Arts, and Honors, Associate Professor of Religious Studies. MA, Fordham; MTS, Duke University; MPhil, University of Cambridge; PhD, Princeton University. George Fox University 2013-

Classen, Steven, Professor of Communication; Chair, Department of Communication and Cinematic Arts. PhD, University of Wisconsin; MA, University of Oregon; BA, Biola University. George Fox University 2014-

Corbin, Dwayne, Associate Professor of Music & Director of Instrumental Music. BA, Wheaton College; MA, Central Washington University; PhD, University of Cincinati. George Fox University 2018-

Corning, Caitlin, Professor of History; Chair, Department of History and Politics. BA, Seattle Pacific University; MA, PhD, University of Leeds. George Fox University 1996-

Cuddeford, Tyler, Professor of Physical Therapy; Associate Dean, College of Physical Therapy. PT, Pacific University; PhD, University of Iowa. George Fox University 2010-

Curtis, Todd, Associate Professor of Physics. BS, Linfield College; MS, University of Colorado, Boulder. George Fox University 2014-

D

Dearinger, Ryan, Associate Professor of History. PhD, University of Utah; MA, Purdue University; BA, George Fox University. George Fox University 2021-

Dee, Amy, Professor of Education. BA, San Jose State University; MA, University of San Francisco; EdD, George Fox University. George Fox University 2008-

DeKruyf, Lorraine, Professor of Counseling; Chair, School Counseling. BA, Dordt College; MEd, Western Washington University; PhD, Oregon State University. George Fox University 2002-

Doak, Brian, Associate Professor of Biblical Studies; Director, George Fox Digital. BS, Evangel University; MA, Missouri State University; Phd, Harvard University. George Fox University 2011-

Doherty, Gloria, Director of Digital Learning, Assistant Professor. BA, Minnesota State University; MDiv, Fuller Theological Seminary. George Fox University 2006-

Duerr, Jeffrey, Professor of Biology. BA, BS, Whitworth College; MS, Portland State University; PhD, University of Hawaii. George Fox University 1999-

E

Eans, Marvin, Assistant Professor of Art and Design. MFA, Savannah College of Art and Design; BFA, Ball State University. George Fox University 2021-

Engblom-Deglmann, Michelle , Associate Professor of Marriage, Couple and Family Counseling; Marriage, Couple, Family Program Chair. MA, Saint Cloud State University; PhD, St. Louis University. George Fox University 2014-

Enzinger, Nicole, Associate Professor of Education. BS, Olivet Nazarene University; MA, DePaul University; PhD, Illinois State University. George Fox University 2015-

Eppen, Kim, Associate Professor of Physical Therapy. PhD, University of Iowa; MPT, University of Iowa; MA, University of Iowa. George Fox University 2021-

Espinor, Debra, Assistant Professor of Education. BA, MA, EdD, Seattle Pacific University. George Fox University 2010-

F

Fastenau, Jordan, Visiting Assistant Professor of Psychology. MA, Wheaton College; BA, California State, Chico. George Fox University 2021-

Fifer, Pam, Associate Professor of Nursing; Associate Dean, College of Nursing. EdD, George Fox University; MSN, University of Portland; BSN, University of Portland. George Fox University 2017-

Fodge, Paul, Assistant Professor of Mathematics. BS, George Fox University; MAT, Western Oregon University. George Fox University 2013-

Ford, Dawn, Professor of Media Communication; Chair, Department of Communication & Cinematic Arts. BS, University of Maryland; MA, San Diego State University; MFA, National University. George Fox University 2016-

Foster, Michael, Professor of Mechanical Engineering; Chair, Department of Mechanical, Civil, & Biomedical Engineering. BS, Messiah College; MS, PhD, Drexel University. George Fox University 2007-

Frisch, Kayt, Associate Professor of Biomedical Engineering. BS, Calvin College; MS, University of Wisconsin; PhD, University of Wisconsin. George Fox University 2019-

Fulcher, Stacie, Assistant Professor of Medical Science. MPAS, University of Nebraska Medical Center. George Fox University 2022-

G

Gambini, Justin, Assistant Professor of Medical Science. DMSc, University of Lynchburg; MS, Shenandoah University; BS, West Virginia University Eberly College of Arts and Sciences. George Fox University 2021-

Gathercoal, Kathleen, Professor of Psychology; Director, Graduate Psychology. AB, Franklin & Marshall College; MA, PhD, Case Western Reserve University. George Fox University 1993-

Gibson, Sarri, Visiting Assistant Professor of Education. BS, George Fox University; MS, Portland State University. George Fox University 2018-

Giudice, Ben, Assistant Professor of Civil Engineering. BS, Calvin College; PhD and MS, University of California, Davis. George Fox University 2016-

Gregory, Ann, Assistant Professor of Counseling. PhD, Liberty University; MA, Liberty University; Bs, University of North Carolina at Greensboro. George Fox University 2021-

Guffey, Josh, Assistant Professor, School of Medical Science. BA, University of North Carolina - Chapel Hill; PharmD, Wingate University School of Pharmacy. George Fox University 2020-

H

Haberly, Gabe, Assistant Professor of Physical Therapy. DPhil, Oregon State University; MS, Oregon State University; BS, Linfield College. George Fox University 2021-

Hall, Carrie, Assistant Professor of Education. BA, George Fox University; MEd, George Fox University, PhD, University of Idaho. George Fox University 2017-

Hall, Mark, Herbert Hoover Distinguished Professor of Political Science. BA, Wheaton College; MA, PhD, University of Virginia. George Fox University 2001-

Halley, Ryan, Professor of Finance. BA, Mount Vernon Nazarene University; MBA, The Ohio State University, Fisher College of Business; PhD, Texas Tech University. George Fox University 2009-

Hamilton, Robert, Professor of Physics. BS, University of Puget Sound; PhD, University of California, Los Angeles. George Fox University 2003-

Hankins, Lindsey, Assistant Professor of Theology. PhD, Princeton Theological Seminary; MA, Wheaton College; BA, Bethel University (MN). George Fox University 2021-

Hanthorn, Sarah, Assistant Professor of Science Education. MAT, Whitworth University; BS, Whitworth University. George Fox University 2021-

Harder, Bob, Dean, College of Engineering; Professor of Mechanical Engineering. BSME, MSME, Michigan Technological University; PhD, Oregon Graduate Institute of Science and Technology. George Fox University 1988-

Harrop, Jennie, Associate Dean, George Fox Connect. BA, Pacific Lutheran University; MFA, Colorado State University; PhD, University of Denver; DMin, Portland Seminary. George Fox University 2014-

Harwood, Corban, Associate Professor of Mathematics. BS, Whitworth University; PhD, Washington State University. George Fox University 2011-

Headley, Scot, Dean of the College of Education, Professor of Education. BS, MEd, Colorado State University; PhD, The Ohio State University. George Fox University 1994-

Heide, Saurra, Assistant Professor of Education. BA, MEd, EdD, George Fox University. George Fox University 2016-

Hills, Megan, Assistant Professor of Education (PT). BA, Southern California College; MA, Vanguard University. George Fox University 2016-

Huffman, Daphne, Visiting Assistant Professor of Social Work. MSW, California State University, Long Beach; BS, University of California, Davis.

Hughes, Jessica, Director of Liberal Arts, Assistant Professor of English. BA, Westmont College; MA, Regent College; MA, University of Notre Dame; PhD, University of Notre Dame. George Fox University 2019-

I

Imboden, Mary, Assistant Professor of Exercise Science; Chair, Department of Exercise Science. BS, Townson University; MS, Wake Forest University; PhD, Ball State University. George Fox University 2018-

Irish, Kerry, Professor of History. BA, George Fox University; MA, PhD, University of Washington. George Fox University 1993-

Isaak, Dale, Head Athletic Trainer and Assistant Professor. MS, Indiana State University; MEd, University of Minnesota. George Fox University 1995-

J

Jacobson, Ryan, Associate Professor of Physical Therapy. BS, MPT, DPT, University of Puget Sound. George Fox University 2014-

Jamieson, Jay, Medical Director, Assistant Professor of Medical Science. BA, Willamette University; MD, Northwestern University Medical School. George Fox University 2019-

Jeong, Becky (Seungyoun), Assistant Professor of Pastoral Theology & Louisville Institute Postdoctoral Fellow. BA, Presbyterian University and Theological Seminary; MA Presbyterian University and Theological Seminary; PhD, Boston University . George Fox University 2019-

Johnson, Erin, Assistant Professor of Social Work; Director, Bachelor of Social Work; Field Director, Bachelor of Social Work. BSW Field Director, MSW, Salem State College. George Fox University 2013-

Johnson, Gina, Associate Professor of Politics and International Studies; Director of International Studies Program. BA, University of Alabama; MA, University of Alabama; PhD, University of Alabama. George Fox University 2015-

Jolliff, Bill, Professor of English. BS, Central Michigan University; MA, Ashland Theological Seminary; PhD, The Ohio State University. George Fox University 1994-

Jones, Celeste, Associate Professor of Clinical Psychology. BS, Oregon State University; MS, PhD, George Fox University. George Fox University 2014-

Jones, Joe, Assistant Professor of Accounting. MS, California State University, Chico; BS, California State University, Sacramento . George Fox University 2021-

Jones, Kevin, Professor of Communication Arts. BA, Biola University; MA, California State University; PhD, Louisiana State University. George Fox University 2008-

Joseph, Dane, Associate Professor, Doctor of Education Program. BA, Concordia University Wisconsin; MA, Washington State University; PhD, Washington State University. George Fox University 2015-

K

Kacalek, Catherine, Assistant Professor of Nursing. BS, University of Washington; MSN, Oregon Health & Science University. George Fox University 2016-

Kang, Daniel, Associate Professor of Physical Therapy. BS, MS and DPT, Loma Linda University. George Fox University 2013-

Kang, Young Bok, Assistant Professor of Biomedical Engineering. BS, Korea University; MS, Seoul National University; PhD, Drexel University. George Fox University 2018-

Kays, Kristina, Professor of Psychology. BA, George Fox University; MA, Western Conservative Baptist Seminary; PsyD, George Fox University. George Fox University 2005-

Kelley, Dustin, Research and Instruction Librarian, Newberg Campus. MS/LIS, University of Illinois at Urbana-Champaign; BA, History and Religion, Walla Walla University. George Fox University 2022-

Kim, Jeongah, Associate Professor of Social Work. BA, Seoul Theological University; MPA, Eastern Washington University; PhD, Ohio State University. George Fox University 2014-

Kim, Young-IL, Assistant Professor of Sociology; Chair, Sociology. PhD, University of Virginia; MA, Yonsei University, South Korea; BA, Yonsei University, South Korea. George Fox University 2017-

Knight, Kurtley, Assistant Professor of Spiritual Formation. DMin, Portland Seminary; MDiv, Andrews Theological Seminary; BA, Oakwood University. George Fox University 2020-

Koch, Chris, Professor of Psychology; Chair, Undergraduate Psychology. BS, Pennsylvania State University; MS, PhD, University of Georgia. George Fox University 1993-

Koehler, Laurie, Executive in Residence, College of Business. BA, Oregon State University. George Fox University 2016-

Krautscheid, Lorretta, Associate Professor of Nursing. BS, Montana State University; MS, Oregon Health and Sciences University; PhD, Capella University. George Fox University 2019-

Kuroda, Jiroo, Professor of Spanish. MS, Nova Southeastern University; DMin, Dallas Theological Seminary; MA, Liberty University; MDiv, Southern Baptist Theological Seminary. George Fox University 2021-

L

Lampe, Brooks, Assistant Professor of English; Director, Writing Program. BS, Patrick Henry College; MA, PhD, The Catholic University of America. George Fox University 2016-

Lembke, Kayly, Assistant Professor of Biology. BA, Scripps College; PhD, Oregon Health & Science University. George Fox University 2021-

Lin, Muh Bi, Professor of Social Work. BS, Soochow University; MSW, Soochow University; PhD, University of Denver. George Fox University 2015-

LoFaro, Keelan, Associate Professor of Education, Graduate Teaching and Leading. BS, Oregon State University; MEd, Pace University, EdD, Portland State University. George Fox University 2015-

Logan, Kenneth, Professor of Clinical Psychology. BA, California State University; MA, California State University; PhD, California School of Professional Psychology. George Fox University 2019-

Lomperis, Ekaterina, Assistant professor of Theology. BA, Moscow Pedagogical State University; MD, Harvard University; PhD, University of Chicago. George Fox University 2019-

Long, Adam, Assistant Professor of Art & Design. BA, Azusa Pacifix Universty; MA, University of Sunderland; MFA, University of Hartford. George Fox University 2018-

M

Martin, Casey, Instructor of Interior Design. BFA, Art Institute of Portland. George Fox University 2021-

Martinez, David, Assistant Professor of Spanish; Director, Center for Study Abroad. PhD, University of Georgia; MA, University of Tennessee; BA, Taylor University. George Fox University 2017-

Matthew, Stephanie, Assistant Professor of Nursing. BS, George Fox University; MSN, Vanderbilt University. George Fox University 2012-

Mayward, Joel, Assistant Professor of Christian Ministries, Theology and the Arts. PhD, School of Divinity, University of St. Andrews; MA, Portland Seminary; BS, Multnomah University. George Fox University 2021-

McCarthy, Erika, Assistant Professor, School of Medicine. MS, Trevecca Nazarene University; BS, Northwest Nazarene University. George Fox University 2021-

McCullough, Ross, Assistant Professor of Theology and Faculty Fellow, WPHP. BA, Swarthmore College; MTS, University of Notre Dame; Yale University. George Fox University 2018-

McMinn, Lisa, Writer in Residence. BA, George Fox University; MS and PhD, Portland State University. George Fox University 2006-

Meszaros, Andrew, Associate Professor of Physical Therapy. PhD, University of Iowa. George Fox University 2012-

Milburn, Carolyn, Assistant Professor of Nursing, Director, RN to BSN Program. BS, Oregon Health Sciences University; MS, Walden University. George Fox University 2018-

Milhauser, Kathy, Associate Professor of Management. DMgt, George Fox University; MA, Pepperdine University; BA, Marylhurst University. George Fox University 2021-

Mock, Melanie, Professor of English. BA, George Fox University; MA, University of Missouri; PhD, Oklahoma State University. George Fox University 1999-

Molitor, Kristina, Associate Professor of Education; Director, Master of Arts in Education. BA, Western Montana College; MA, University of Portland; EdD, George Fox University. George Fox University 2008-

Morse, Mary Kate, Dean, Portland Seminary; Professor of Leadership and Spiritual Formation. BS, Longwood College; MA, MDiv, Western Evangelical Seminary; PhD, Gonzaga University. George Fox University 1996-

Myers, Lauren, Assistant Professor of Medical Science. MMSc, Yale Physician Associate Program; BS, Colorado State University. George Fox University 2022-

N

Natzke, John, Professor of Electrical Engineering; Chair, Department of Electrical Engineering & Computer Science. BSEE, Milwaukee School of Engineering; MSEE, Marquette University; PhDEE, University of Michigan. George Fox University 1995-

Nelson, Amber, Assistant Professor of Clinical Psychology. BA, George Fox University; MA, George Fox University; PsyD, George Fox University. George Fox University 2019-

Nguyen, Bethany, Assistant Professor of Physical Therapy. DPT, George Fox University; BS, George Fox University. George Fox University 2021-

Ninteman, Neal, Associate Professor of Civil Engineering, Head Men's Tennis Coach. BS, California Polytechnic State University; MS, Stanford University. George Fox University 2000-

Noble, Sandra, Assistant Professor of Counseling. PhD, Liberty University. George Fox University 2022-

O

Oakes, Mary, Mary Oakes. MSN, University of Phoenix; BA, College of St. Scholastica. George Fox University 2022-

O'Donnell, Sue, Professor of Psychology. BS, MA, PhD, University of Minnesota. George Fox University 2001-

Orr, Walker, Assistant Professor of Computer Science. BS, George Fox University; MS, Oregon State University; PhD, Oregon State University. George Fox University 2018-

Orton, Valorie, Assistant Professor of Nursing. BSN, Seattle Pacific University; MSN, University of Portland; DNP, Seattle University. George Fox University 2018-

Otto, Paul, Professor of History. BA, Dordt College; MA, Western Washington University; PhD, Indiana University. George Fox University 2002-

P

Pappas, Danielle, Assistant Professor of Counseling; Chair, School Psychology Program. BA, Northwest University; PhD, University of Tennessee. George Fox University 2018-

Payne, Leah, Associate Professor of Theology; Louisville Institute Postdoctoral Fellow in American Religious History/Women's Studies. BA, George Fox University; MTS, MA, PhD Vanderbilt University. George Fox University 2014-

Peterson, Mary, Professor of Clinical Psychology; Director, Graduate School of Clinical Psychology. BA, MA, University of Cincinnati; MA, PhD, California School of Professional Psychology. George Fox University 2004-

Pflug, Bethany, Assistant Professor of Education. BA, Boise Bible College; MAT, George Fox University. George Fox University 2017-

Philbrook, Li-Zandré, Assistant Professor of Physical Therapy; Assistant Director of Clinical Education. BS, Oregon State University; DPT, University of St Augustine. George Fox University 2014-

Pickell, Travis, Assistant Professor of Theology and Ethics. PhD, University of Virginia; MA, University of Virginia; MDiv, Princeton Theological Seminary; BA, The College of William and Mary. George Fox University 2021-

Powers, Don, Professor of Biology. BS, Biola University; MS, San Diego State University; PhD, University of California, Davis. George Fox University 1989-

Q

R

Rahschulte, Tim, Professor of Business. BA, MBA, Thomas More College; PhD, Regent University. George Fox University 2007-

Ramos, Melissa, Associate Professor of Hebrew Bible. PhD, University of California, Los Angeles; MPhil, Cambridge University; MDiv, Fuller Theological Seminary; BA, University of California, Irvine. George Fox University 2017-

Rhea, Michelle, Assistant Professor of Medical Science. MS, Loma Linda University. George Fox University 2022-

Robert, Amanda, Assistant Professor of Biology. MS, University of Nevada Reno; BA, Western Oregon University. George Fox University 2021-

Robinson, Dana, Assistant Professor of History and Theology. PhD, The Catholic University of America; MA, The Catholic University of America; BA, Patrick Henry College. George Fox University 2021-

Rodriguez, Danny, Assistant Professor of Clinical Psychology. PsyD, George Fox University; BA, George Fox University. George Fox University 2021-

Rolfe, Alexander, University Librarian, Head of Technical Services. BA, Whitman College; MA, University of Washington; MLIS, University of Washington. George Fox University 2001-

Rollins, Heather, Assistant Professor, School of Medical Science. DMSc, Lynchburg University. George Fox University 2019-

Roman, Kara, Associate Program Director and Assistant Professor of Medical Science. MMS, Midwestern University College of Health Sciences. George Fox University 2022-

Romick, Jaydee, Physical Therapist. DPT, George Fox University. George Fox University 2020-

Rusaw, Pete, Visiting Assistant Professor of Mathematics. MS, Mathematics, Portland State University; BS, George Fox University. George Fox University 2017-

S

Salsbury, Jacob, Lecturer of Cinematic Arts. BS, Milwaukee Institute of Art and Design. George Fox University 2019-

Saunders, Kathryn, Assistant Professor of Social Work; Associate Director of Field Education. MSW, University of New England; BS, George Fox University. George Fox University 2021-

Schmitt, John, Professor of Biology; Holman Professor; Director, School of Natural Science. BS, Pacific University; PhD, Oregon Health and Science University. George Fox University 2005-

Scott, Andrea, Provost. BA, Wheaton College; MBA, Emory University; PhD, University of South Florida. George Fox University, 2020-

Scott, Shannon, Associate Professor of Communication/Director of Forensics. BA and MA, North Dakota State University; PhD, University of Washington. George Fox University 2014-

Seegobin, Winston, Professor of Clinical Psychology. BTh, Jamaica Theological Seminary; BA Bethel College; MA, Wheaton College Graduate School; MA, Central Michigan University; PsyD, Central Michigan University. George Fox University 2009-

Sehorn, Gary, Associate Professor of Education. BS, Western Oregon University; MAT, Lewis and Clark College; EdD, Bethel University. George Fox University 2010-

Sharp, Chris, Assistant Professor of Mechanical Engineering. BS, University of New Mexico; MS, Oregon State University; PhD, Oregon Stte University. George Fox

University 2018-

Shaw, Richard, Associate Professor of Marriage and Family Therapy; Chair, Clinical Mental Health Counseling. BS, University of Nebraska at Kearney; MA, Asbury Theological Seminary; DMFT, Fuller Theological Seminary. George Fox University 1996-

Shelton, Marc, Professor of Education; Dean, College of Education. BS, MA, EdD, University of South Dakota. George Fox University 2000-

Shelton, Michelle, Assistant Professor of Professional Studies. BA, California State University, Long Beach; MA, Azusa Pacific University. George Fox University 2015-

Shelton, Paul, Professor of Business and Analytics. MBA, Azusa Pacific University; PhD, Colorado State University. George Fox University 2013-

Shifley, Thomas, Assistant Professor of Mathematics. PhD, University of California Santa Barbara; MA, University of California Santa Barbara. George Fox University 2021-

Sikkema, Seth, Professor of Accounting, Chair of Department of Business. BS, George Fox University; MBA, Boise State University; DBA Anderson University. George Fox University 2007-

Simmons, Jim, Assistant Professor of Marketing. MBA, Portland State University; BS, Oral Roberts University.

Slegers, Nathan, Professor of Mechanical Engineering. BS, George Fox University; BS, University of Washington; MEE and PhD, Oregon State University. George Fox University 2014-

Smart, James, Professor of Biology. BS, University of Western Montana; PhD, Oregon Health and Science University. George Fox University 2009-

Smith, John, Head Track & Field Coach; Assistant Professor of Health and Human Performance. BS, George Fox University; MA, United States Sports Academy. George Fox University 2006-

Snider, Brian, Assistant Professor of Electrical Engineering and Computer Science. BS George Fox University; PhD, Oregon Health and Science University. George Fox University 2016-

Spencer, John, Assistant Professor, Graduate Teaching and Leading; Educational Technology Coordinator. BS, Northern Arizona University; MEd, Northern Arizona University. George Fox University 2015-

Spivey, Gary, Professor of Electrical Engineering, Director of Electrical Engineering Projects. BSEE, University of Arizona; MSEE, PhD, University of Maryland. George Fox University 2003-

Stillinger, Chad, Associate Professor of Electrical Engineering. BS, George Fox University; PhD, Oregon State University. George Fox University 2014-

Stilp, Curt, Associate Program Director, Medical Science Program; Associate Professor of Medical Science. BA, Winona State University; MS, Rosalind Franklin University; EdD, Portland State University. George Fox University 2020-

Stump, Matthew, Associate Professor of Biology; Chair, Department of Biological & Molecular Science. BS, Seattle Pacific University; PhD, Washington State University. George Fox University 2014-

Stutzenberger, Lyndsay, Assistant Professor of Physical Therapy. BS, Bellarmine University; DPT, Bellarmine University; PhD, Oregon State University. George Fox University 2019-

Swake, Tess, Assistant Professor of Physical Therapy. DPT, University of St. Augustine; BS, Oregon State University. George Fox University 2021-

Sweeney, Daniel, Professor of Counseling; Program Director of Counseling; Director of the Northwest Center for Play Therapy. BA, San Jose State University; BA, San Jose Bible College; MA, Azusa Pacific University; PhD, University of North Texas. George Fox University 1996-

Swinehart, William, Visiting Assistant Professor of Biology. PhD, Ohio State University; BS, Georgia Southwestern State University. George Fox University 2021-

T

Taibbi, Angie, Assistant Professor, Director of Athletic Training Program, AT Clinical Education Coordinator. BS, George Fox University; DPT, Arizona School of Health Sciences. George Fox University 2018-

Tandy, Gary, Professor of English; Chair, Department of Language and Literature. BA, Oklahoma Christian University; MA, The University of Tennessee; PhD, The University of Tulsa. George Fox University 2009-

Thomas, Debby, Assistant Professor of Management; Dean, College of Business. BS, George Fox University; MA, Fuller Theological Seminary; PhD, Regent University. George Fox University 2016-

Thurston, Nancy, Professor of Psychology. BA, Hope College; MA, PhD, Central Michigan University. George Fox University 1999-

Timmerman, Tim, Professor of Art & Design. BA, Biola University; MFA, Washington State University. George Fox University 2003-

Tupamahu, Ekaputra, Assistant Professor of New Testament. BTh, Sekolah Tinggi Theology Styabhakti; MA, Asis Pacific Theological Seminary; MA, Claremont School of Theology; PhD, Vanderbilt University. George Fox University 2019-

Turner, Maranda, Assistant Professor of Education. MA, Portland State University; MEd, University of Portland; BS, Concordia University. George Fox University 2017 -

Turpen, Katy, Associate Professor of Education; Director, Elementary Education Degree Completion. BA, MA, EdD George Fox University. George Fox University 2010-

U

Upton, Elizabeth, Assistant Professor, School of Medical Science. MS, Pacific University; BA, Linfield College. George Fox University 2021-

V

Van Der Eems, Seth, Visiting Assistant Professor of Art and Design. MFA, Tufts University and the School of the Museum of Fine Arts, Boston; BA, Asbury University. George Fox University 2021-

Vargason, Jeff, Associate Professor of Chemistry. BS, Evangel University; PhD, Oregon State University. George Fox University 2006-

Velez, Kari, Assistant Professor of Nursing. MSN, Grand Canyon University; BSN, Goshen College. George Fox University 2020-

W

Warner, Danielle, Associate Professor of Music; Director of Choral Activities. BA, Whitman College; MM, Western Washington University, DMA, University of Missouri, Kansas City. George Fox University 2015-

Wheaton, Kristi, Associate Professor of Education. BA, Biola University; MA, Concordia University, EdD, George Fox University. George Fox University 2008-

Williams, Amy, Assistant Professor of Art and Design. MFA, California State University; BA, Wheaton College. George Fox University 2021-

Wilson, Brent, Professor of Computer Science. BA, Western Oregon State University; MAT, Oregon State University. George Fox University 1994-

Wilson-Anderson, Kaye, Associate Professor of Nursing. DNS, Louisiana State University; MSN, University of Mississippi; BSN, Delta State University. George Fox University 2021-

Wimer, Kate, Research and Instruction Librarian, Newberg Campus. MLIS, University of Denver; BA, Harding University. George Fox University 2020-

Woodley, Randy, Distinguished Professor of Faith and Culture. BA, Colorado Christian University; MDiv, Palmer Seminary (Eastern University); PhD, Asbury Theological Seminary. George Fox University 2010-

Wuest, Leslie, Assistant Professor of Social Work. BA, Occidental College; MSW, University of Georgia; PhD, Portland State University. George Fox University 2010-

X

Y

Yang, Sunggu, Assistant Professor of Christian Ministries. PhD, Vanderbilt University; STM, Yale Divinity School; MDiv, Candler School of Theology; BA, Yonsei University. George Fox University 2017 -

Yazzie, Rebecca, Associate Professor of Social Work; Director, Master of Social Work. BA, Arizona State University; MSW, Arizona State University. George Fox University 2015-

Z

Zhang, Chengping, Professor of Finance. BS, Changchun University of Science and Technology; MS, Beijing Institute of Technology; MS, PhD, Washington State University. George Fox University 2010-

Zheng, Yongqiang, Assistant Professor of Social Work. BA, MA, Shandong University in China; MSW, PhD, University of Louisville. George Fox University 2016-

Faculty Emeriti

Adams, Wayne, Professor Emeritus of Psychology. BA, Houghton College; MA, PhD, Syracuse University. George Fox University 1999-2014

Allen, Michael A., Professor Emeritus of Sociology. BS, MS, Illinois State University. George Fox University 1976-2002

Allen, Richard E., Associate Professor Emeritus of Management/Director of Professional Studies. BS, Seattle Pacific University; MS, University of Oregon. George Fox University 1969-2002

Allen, Greg, Professor Emeritus of Organizational Leadership. BS, MBA, George Fox University; PhD, Walden University. George Fox University 2005-2021

Barram, Dirk, Professor Emeritus of Business. BA, Gordon College; MEd, Kent State University; PhD, Michigan State University. George Fox University 1986 - 2017

Birky, Ginny, Professor Emeritus of Education. BS, Goshen College; MS, The Ohio State University; PhD, Oregon State university. George Fox University 2000-2017

Boehr, Teresa, Associate Professor Emeritus of Family and Consumer Sciences. BS, Oregon State University; MA, Linfield College. George Fox University 1985-2015

Brendlinger, Irv, Professor Emeritus of Religion. BA, MDiv, Asbury College; MEd, University of Oklahoma; PhD, University of Edinburgh. George Fox University 1993-2012

Buckler, Bob, Professor Emeritus of Psychology. AB, University of California, Los Angeles; MPH, Johns Hopkins University; MD, Georgetown University School of Medicine. George Fox University 1990-2011

Buhler, Gary, Associate Professor Emeritus of Art. BS, Western Oregon State College; MFA University of Arizona. George Fox University 1989-1990, 2000-2019

Byrtek, George, Professor Emeritus of Organizational Leadership. BS, University of Wisconsin, Stevens Point; MS, National-Louis University; PhD, Walden University. George Fox University 1991-2019

Chamberlain, Paul, Professor Emeritus of Chemistry. BA, Point Loma College; PhD, University of Nevada, Reno. George Fox University 1977-2020

Colwell, Wayne E., Professor Emeritus of Psychology. BS, John Brown University; MDiv, Grace Theological Seminary; MEd, University of Arkansas; PhD, Arizona State University. George Fox University 1990-98

Defferding, Vicki, Associate Professor Emeritus of Spanish. BA, University of Oregon; MA, Portland State University. George Fox University 1989-2019

Delamarter, Steve, Professor Emeritus of Old Testament. George Fox University 1993-2019

Dillon, Gerald W., Professor Emeritus of Pastoral Ministry. AB, Kletzing College; BS, Asbury Theological Seminary; MA, State University of Iowa; DD, Azusa Pacific University.

Engnell, Richard, Professor Emeritus of Communication Arts. BA, Biola College; PhD University of California, Los Angeles.. George Fox University 1978-2010

Fawver, Gary K., Professor Emeritus of Outdoor Ministries. BA, Wheaton College; MDiv, Gordon-Conwell Theological Seminar; DMin, Western Seminary. George Fox University 1974-2003

Foster, Jim, Dean Emeritus, College of Behavioral and Health Sciences. BS, Seattle Pacific University; MA, PhD, The Ohio State University. George Fox University 1980-2019

Graham, Jeannine, Professor Emeritus of Religious Studies. BA, Whitworth College; MDiv, Fuller Theological Seminary; PhD, University of Aberdeen. George Fox University 2006-2020

Grant, Steve, Professor Emeritus of Health and Human Performance. BA, Biola University; MEd, Linfield College. George Fox University 1982-2020

Hagen, Dennis B., Professor Emeritus of Music. BA, Whitworth College; MMusEd, Indiana University; BD, Western Evangelical Seminary; PhD, Indiana University. George Fox University 1964-2003

Hansen, David, Professor Emeritus of Computer Science. BS, Oral Roberts University; MS, Washington State University; PhD, Oregon Graduate Institute of Science and Technology. George Fox University 1998-99, 2003-2021

Head, Tom, Professor of Economics. BS, MS, University of Oregon; MA, University of California, Berkeley. George Fox University 1971-74; 1976-79; 1983-2018

Heininge, Kathy, Associate Professor Emeritus of English. BA, MA, California State University Hayward; PhD, University of California Davis. George Fox University 2004-2020

Higgins, Ed, Professor Emeritus of Writing and Literature. BA, LaVerne College; MA, California State College at Fullerton; PhD, Union Graduate School. George Fox University 1971-2011

Hobbs, Julia H., Professor Emeritus of Christian Educational Ministries. BA, Hope College; BD, MTh, Winona Lake School of Theology; PhD, University of Pittsburgh. George Fox University 1975-91

Hockett, Eloise, Professor Emeritus of Education. BAA, BM, University of Minnesota; MEd, George Fox University; EdD George Fox University. George Fox University 2001-2022

Howard, David J., Associate Professor Emeritus of Music. BA, Simpson College; BA, MA, San Francisco State College; DMA, Southern Baptist Theological Seminary. George Fox University 1968-85; 1988-2001

Iancu, Martha, Associate Professor Emeritus of English as a Second Language. BA, MA, University of Oregon. George Fox University 1989-2013

Jaffe, Clella, Professor Emeritus of Communication Arts. BA, Seattle Pacific University; MEd, PhD, Oregon State University. George Fox University 1995-2014

Johnson, Craig, Professor Emeritus of Leadership Studies. BA, Luther College; MA, Wheaton College; PhD, University of Denver. George Fox University 1988-2016

Johnson, John, Professor Emeritus of Mathematics. BS, Northwest Nazarene College; MS, Kansas State University. George Fox University 1984-2021

Johnson, Merrill, Dean of Libraries, Emeritus. BA, Seattle Pacific University; MLS, University of Oregon. George Fox University 1980-2017

Kamilos, Charles, Senior Librarian, Emeritus. BA, Northwest Christian College; MDiv, Brite Divinity School-Texas Christian University; MA, University of Iowa. George Fox University 1997-2018

Kimberly, Dwight, Associate Professor Emeritus of Biology. BA, George Fox University; MS, Oregon State University. George Fox University 1994-2011

Kluge, Alan, Professor Emeritus of Business. BS, MBA, PhD, Oregon State University. George Fox University 1996-2017

La Force, Beth, Professor of Education. BS, Malone College; MA, Western Michigan University; PhD, Michigan State University. George Fox University 1987-2018

Landis, Patricia A., Professor Emeritus of Education, Director of Undergraduate Teacher Education. BA, Seattle Pacific University; MA, University of Washington. George Fox University 1984-99

Lauinger, Robert E., Associate Professor Emeritus of Music. Bs, Portland State University; MM, Indiana University; DMA, University of Arizona. George Fox University 1967-2002

Lloyd, Carl, Professor Emeritus of Management. BA, Columbia Christian College; MA, Eastern New Mexico University; MS, Oregon State University; MSS.W., PhD, University of Texas at Arlington. George Fox University 1994-2021

Macy, Howard, Professor Emeritus of Religion and Biblical Studies. BA, George Fox University; MA, Earlham School of Religion; PhD, Harvard University. George Fox University 1990-2011

Macy, Margi, Associate Professor Emeritus of Education. BA, George Fox University; MEd, Wichita State University; PhD, Walden University. George Fox University 1992-2012

Magill, Mike, Professor Emeritus of Mechanical Engineering. BS, MS, PhD, Oklahoma State University. George Fox University 2002-2022

McLeod-Harrison, Mark, Professor Emeritus of Philosophy. BRE, Briercrest Bible College; BA, Westmont College; MA, Trinity Evangelical Divinity School; PhD, University of California. George Fox University 1999-2019

McMinn, Mark, Professor Emeritus of Psychology. BS, Lewis and Clark College; PhD Vanderbilt University. George Fox University 1984-1993, 2006-2020

Meyer, Matt, Professor Emeritus of Media Communications. BA, University of Oregon's Honor College; MFA, University of Southern California. George Fox University 2005-2021

Mock, Ron, Professor Emeritus of Political Science and Peace Studies. BA, George Fox University; MPA, Drake University; JD, University of Michigan. George Fox University 1985-2020

Newell, Roger, Professor Emeritus of Religious Studies. BA, Westmont College; MDiv, Fuller Theological Seminary; PhD, University of Aberdeen. George Fox University 1997-2017

Ocker, Mark, Assistant Professor Emeritus of Organizational Leadership. BA, George Fox University; MAT, Alaska Pacific University. George Fox University 1998-2015

Rosenbohm, Clifford, Professor Emeritus of Social Work . BA, Louisiana College; MSW, Southern Baptist Theological Seminary, PhD Case Western Reserve University. George Fox University 2002-2020

Schroeder, Mel L., Associate Professor Emeritus of Drama. BA, Northwest Nazarene University; MA, San Jose State University. George Fox University 1978-83; 1987-2002

Shenk, Byron, Professor of Health and Human Performance; Athletic Trainer. BA, Goshen College; MA, University of Oregon; EdD, University of Virginia. George Fox University 1990-2018

Smith, Phil, Professor Emeritus of Philosophy. BA, George Fox University; MA, Fuller Theological Seminary; PhD, University of Oregon. George Fox University 1992-2022

Stansell, Ron, Professor Emeritus of Religious Studies. DMiss, Trinity Evangelical Divinity School; MDiv, Western Evangelical Seminary. George Fox University 1985-2010

Steele, James, Professor Emeritus of Management. BCE, Trinity Lutheran College; MS, Marylhurst University; EdD, George Fox University. George Fox University 2004-2020

Taylor, Craig, Associate Professor Emeritus of Health and Human Performance. BS, George Fox University; MEd, Linfield College. George Fox University 1976-2017

Terry, Mark, Professor Emeritus of Art & Design. BS, Willamette University; MS, Western Oregon State University; MFA, Azusa Pacific University. George Fox University 1997-2020

Tsohantaridis, Tim, Professor Emeritus of Religious Studies. BA, Barrington College; MA, Ashland Theological Seminary; PhD, University of Athens. George Fox University 1985-90; 1993-2020

Weaver, Brent, Professor Emeritus of Music. BA, Goshen College; MM, DMA, University of Oregon. George Fox University 2001-2020

Weinert, Mark, Professor Emeritus of History. BA, Anderson College; MDiv, Western Evangelical Seminary; MA, University of Portland; PhD, Vanderbilt University. George Fox University 1982-2021

Weiss, Kathy, Professor Emeritus of Biology. BS, University of Washington; MD, University of Southern California. George Fox University 2006-2021

Willson, Kenn, Professor Emeritus of Music. BA, George Fox University; MMus, University of Portland; DA, University of Northern Colorado. George Fox University 1987-90; 1992-2021

Academic Calendar 2022-2023

Fall Semester

Fall Semester Begins	August 29, 2022
Last Date for Special Student Class Registration	September 2, 2022
Last Date for Adding Classes Online (without Instructor Approval)	September 4, 2022
Labor Day Holiday (non-Newberg locations only)	September 5, 2022
Last Day to Change Registration (Add/Drop)	September 11, 2022
Last Day to Submit Application for Degree (Midyear Commencement Participation)	September 11, 2022
Census Date	September 13, 2022
Serve Day	September 14, 2022
Last Day to Exercise Pass/No Pass or Audit Option	September 23, 2022
Mid-Semester Holiday (Newberg only)	October 7, 2022
Mid-Semester Grade Entry	October 15-19, 2022
Registration for Spring Semester Opens for Graduate and ADP Students	October 26, 2022
Last Day to Withdraw from Class without Grade Responsibility	November 6, 2022
Transfer Credit Transcript Due Date (Midyear Commencement Participation)	5:00 pm, November 18, 2022
Last Day to Request Participation in Midyear Commencement with Incomplete Requirements	November 20, 2022
Thanksgiving Holiday	November 24-25, 2022
Dissertation Signed Approval Sheets Due (Midyear Commencement Participation)	5:00 pm, December 2, 2022
Study Day (Traditional Undergraduate)	December 12, 2022
Final Exams (Traditional Undergraduate)	December 12-16, 2022
Fall Semester Ends	December 16, 2022
Midyear Commencement	December 17, 2022
Christmas/New Year's Break	December 17, 2022 – January 8, 2023
Final Grade Entry Deadline	December 25, 2022

Spring Semester

Spring Semester Begins	January 9, 2023
Last Date for Special Student Class Registration	January 13, 2023
Last Date for Adding Classes Online (without Instructor Approval)	January 15, 2023
Martin Luther King Jr. Holiday	January 16, 2023
Last Day to Change Registration (Add/Drop)	January 22, 2023
Last Day to Submit Application for Degree (Spring Commencement Participation)	January 22, 2023
Census Date	January 24, 2023
Last Day to Exercise Pass/No Pass or Audit Option	February 3, 2023
Mid-Semester Holiday	February 10, 2023
Registration for Summer Semester Opens	February 22, 2023
Mid-Semester Grade Entry	February 25 – March 1, 2023
Registration for Fall 2023 and Spring 2024 Opens for Traditional Undergraduates	TBD
Juniors Abroad Registration	March 10, 2023
Last Day to Withdraw from Class without Grade Responsibility	March 19, 2023
Spring Break	March 27-31, 2023
Transfer Credit Transcript Due Date (Spring Commencement Participation)	5:00 pm, March 31, 2023
Last Day to Request Participation in Spring Commencement with Incomplete Requirements	April 2, 2023
Registration for Fall Semester Opens for Graduate and ADP Students	April 12, 2023
Dissertation Signed Approval Sheets Due (Spring Commencement Participation)	5:00 pm, April 14, 2023
Study Day (Traditional Undergraduate)	April 24, 2023
Final Exams (Traditional Undergraduate)	April 24-28, 2023
Spring Semester Ends	April 28, 2023
Spring Commencement	April 29, 2023
Final Grade Entry Deadline	May 7, 2023

Last Updated: 2022.07.06 Melissa Thomas, Registrar

Academic Calendar 2022-2023

Summer Semester

Summer Semester Begins ..... May 1, 2023
Last Day to Change Summer Registration for Full Semester Classes (Add/Drop) ..... May 14, 2023
Memorial Day Holiday ..... May 29, 2023
Summer Online Session Begins ..... June 5, 2023
Last Day to Change Summer Online Registration (Add/Drop) ..... June 11, 2023
Juneteenth Holiday ..... June 19, 2023
Day of Prayer ..... June 21, 2023
Census Date for Summer ..... July 1, 2023
Independence Day Holiday ..... July 4, 2023
Last Day to Withdraw from Summer Online Session Class without Grade Responsibility ..... July 9, 2023
Last Day to Withdraw from Full Semester Summer Class without Grade Responsibility ..... July 9, 2023
Summer Online Session Ends ..... July 30, 2023
Summer Online Session Grade Entry Deadline ..... August 6, 2023
Summer Semester Ends ..... August 18, 2023
Final Grade Entry Deadline ..... August 27, 2023

GEORGE FOX
UNIVERSITY

Be Known